



St. Clair County Community Mental Health Authority

Promoting Discovery & Recovery Opportunities for Healthy Minds & Bodies

TO: CMH Board

FROM: Policy & Procedures Committee

DATE: 4/6/2021

RE: Board Policies for Review

Debra Johnson
Executive Director

Mohammad Saeed, MD
Medical Director

Nancy Thomson
Board Chairman

The following Board policies are scheduled for regular annual review.

This list of Board policies includes:

- 01-001-0030 Conflict of Interest
- 01-003-0021 Contract Management
- 05-003-0055 Recipient Rights in Substance Use Disorder Services Programs
- 07-002-0035 Contract Audited Financial Statements
- 07-002-0080 Compensated Absences Reserves

The following policies are suggested for ***deletion*** and would be ***replaced*** by NEW policy 07-001-0005 Board Fiscal Responsibilities (new draft included for review):

- 07-001-0005 Annual Budgeting (re-using the policy number for the new draft)
- 07-002-0005 Provider and Claims Payment Process with Rate Development
- 07-002-0010 Financial Reporting
- 07-002-0015 Cost Settlement
- 07-002-0055 Payment of Bills
- 07-002-0060 Credit Cards
- 07-002-0065 Wire Transfers – ACH Payments
- 07-002-0075 Charitable Donations
- 07-002-0090 General Fixed Assets and Capital Expenses
- 07-002-0095 Charitable Fund Accounts
- 07-003-0005 Special Committee Member/Advisory Council Member Per Diem Reimbursement
- 07-003-0015 Purchase Requests

To view these policies, please click the following link <https://www.scccmh.org/about-us/board/> and go to Board Policies for Review.

Please direct feedback on suggested policy changes to Tracy Goyette by email (tgoyette@scccmh.org) or by phone (810-966-3393) by **4/16/2021**.

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