

Advisory Council Meeting Minutes

Wednesday, January 20th, 2021

PRESENT: Advisory Committee Members: Barbara Belkiewicz, Lisa Clark, Lisa Murphy, Richard Parker, Mark Paulus, Erin Rusch, Nancy Thomson (Chairperson), and Antoinette (Tosia) Tucker.

CMH Staff: Debra Johnson (Executive Director), Kathleen Gallagher (Program Director) and Kaeley Hux (CMH Recording Secretary)

ABSENT: Advisory Committee Members: Larry Doherty, Cheryl LaFrance, Nancy Levitt, Lisa Murphy, Cyndy Raymo, Erin Rusch, Amy Sanderson, Martha Partipilo.

CMH Staff: Karen Zultak (Program Supervisor).

GUESTS: Melissa Hunt (Children's and Family Services).

I. CALL TO ORDER/AGENDA CHANGES – N. Thomson

Chairperson Nancy Thomson called the meeting to order at 12:03 P.M.

II. REVIEW/ACCEPT MINUTES – Group

The Advisory Council members accepted the previous month's minutes with no changes noted.

III. EXECUTIVE DIRECTOR UPDATE – D. Johnson

Executive Director Johnson introduced a new procedure to ensure quality assurance. Supervisory staff will place up to five phone calls monthly to individuals served to inquire if their needs are being met. Phone call recipients will be at random. Feedback on this new implementation is welcomed.

IV. CMH UPDATES – K. Gallagher

A. Trauma Informed Parent Training

March 3rd, 2021 from 6:30-8:00 P.M. More information available next meeting.

B. Service Updates

CMH is still providing services in-person and virtually through the COVID-19 pandemic. Group services are mostly virtual and have been going well. There has been an increase in virtual attendance in all service areas. Community Integrated Services (CIS) Program are conducting services one-on-one, visiting the group homes to complete services as needed. Intakes are also increasing.

C. Vaccine Updates

There are approximately 170 staff who have received the first Covid-19 vaccination. There are approximately 25 staff in the queue to receive their first vaccination, and approximately 60 staff who are "undecided" at this time. Genoa Pharmacy has offered assistance in group home vaccine administration. Please note the vaccine is not mandatory for staff.

V. CCBHC UPDATE – K. Gallagher

Through CCBHC, the Agency has partnered with Michigan State University for various virtual classes offered to individuals served and community members. Yoga classes are also continued. All classes are virtual and free of charge. Information will be emailed to the council.

The Agency is also anticipating hiring a new phlebotomist.

VI. POLICY REVIEW – Group

There are no policies to review at this time.

VII. COUNCIL ROUNDTABLE – Group

The Council has no information to share at this time.

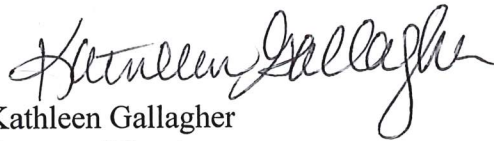
VIII. ADJOURNMENT – K. Gallagher

Motion to adjourn the meeting accepted at 12:18 P.M.

IX. NEXT MEETING: Wednesday February 17th, 2021 from 12:00 PM – 1:00 PM via Lifesize.

Subject to change.

Reviewed and Approved By:



Kathleen Gallagher
Program Director

Respectfully Submitted,



Kaeley Hux
Recording Secretary

cc: Debra B. Johnson, Executive Director
Kathleen Gallagher, Program Director
Tracy Goyette, Executive Secretary
Advisory Committee Members
Marcy Cameron
Electronic Record