

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
RECIPIENT RIGHTS ADVISORY COMMITTEE

Date: May 25, 2021
Time: 12:00 pm – 1:30 pm

In-Person Attendance:	SCCCMHA – The Summit Room
Videoconference Attendance:	https://call.lifesizecloud.com/375703
Telephone Only Attendance:	(312) 584-2401; Access Code: 375703#

AGENDA AND NOTICE OF REGULAR MEETING

- 1. Call to Order**
- 2. Agenda Changes**
- 3. Citizens Wishing to Address the Committee**
- 4. Approval of Previous Meeting Minutes***
- 5. Correspondence of Note**
- 6. Primary Business Items**
 - a. **Administrative Function**
 - i. Semi-Annual Report*
 - b. **Complaint Resolution System Function**
 - i. Aggregate Complaint Data Report*
 - c. **Monitoring Function**
 - i. Incident Report Statistical Review: FY2021 – Q2 Data Report*
 - ii. Parent/Guardian Monitoring Program
 - iii. Site Visits
 - d. **Prevention/Education Function**
 - i. “Rights Champion” Newsletter
 - ii. Training for RRAC Membership
 1. Policy & Administrative Procedure Review Schedule*
 2. Administrative Procedure #05-003-0025*
 3. Administrative Procedure #05-003-0030*
- 7. Other Business**
 - a. **MDHHS-ORR Annual Conference:** The Rights Community: Facing the Future Together
 - i. Pre-Conference: September 13th and 14th (am sessions)
 - ii. General Conference: September 21st – 24th (am sessions)
 - b. **MDHHS-ORR Triennial Assessment**
 - i. Outcome: Full Compliance (446/452 points)
 - ii. Required Action Items: Due 06/22/2021
 1. Issue Attachment C6.3.2.3A to each contracted LPH/U as an amendment to their contract
 2. Ensure appeal information is conducted in closed meetings; Not on RRAC agenda and not discussed during RRAC meetings
 - c. **“Rights Champion” Awards Program**
 - i. February: Belle River Group Home, IMPACT (Team)
 - ii. March: Stone Creek Group Home, IHDC (Team)
 - d. **RRAC Meeting Dates & Times for 2021**
 - i. August 24, 2021 • 12:00 pm • McLaren Port Huron
 - ii. November 23, 2021 • 12:00 pm • SCCCMHA
 - e. **Announcements**

*Sent in Mail