

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
3111 Electric Avenue
Port Huron, Michigan 48060

GROUP MEETING: SCC Community Mental Health Board
 SUBJECT: Regular Meeting
 PLACE: St. Clair County Community Mental Health
3111 Electric Avenue, Port Huron
 DATE: July 6, 2021
 TIME: 6:00 p.m.
 PRESIDING: Nancy Thomson, Chairman

ATTENDEES: C. Cutright, T. Essian, J. Jowett-Lee (out at 7:25pm), M. Paulus, E. Priemer, K. Schieweck, A. Tucker, N. Thomson, J. Totty
 ABSENT: L. Ames, J. Bligh, M. Partipilo
 ALSO PRESENT: Staff In Person: T. Delor, K. Farr, K. Gallagher, D. Johnson, B. McDonald (Présentation only), Dr. Sial, T. Goyette

I. CALL TO ORDER

The meeting was called to order at 6:02 p.m. by Chairman Thomson. Dr. Sial was welcomed to tonight's board meeting and to St. Clair County Community Mental Health. Introductions were performed. Dr. Sial comes to St. Clair County Community Mental Health from Georgia. She has experience working with adults and children and has training in addiction.

II. CITIZENS WISHING TO ADDRESS THE BOARD – NONE

III. PROGRAM PRESENTATION – RESIDENTIAL SUPPORT I/ INSHAPE – B. MCDONALD

Mr. McDonald provided an overview of the InShape program. Four separate divisions make up the entirety of the InShape program. InShpaee is for adults with the diagnosis of Mental Illness, Health Matters is for adults with a diagnosis of Intellectual Disabilities and Developmental Delays, Bfit is for Children, and there is a Dietitian, who focuses on individuals with a diagnosis of diabetes, cardiovascular issues, kidney disease and obesity with a goal of reaching all populations within CMH.

COVID presented challenges for the InShape staff, but InShape staff were able to engage individuals in the program with the development of their Smiles to Miles challenge. The challenge started with the goal of participants accumulating enough steps to walk across the county, and ended up being so successful that participants "walked" to New Mexico. Customized videos were also produced by InShape Staff, and posted to the SCCCMH facebook page, and are still available on the SCCCMH YouTube channel.

Mr. McDonald also supervises the Residential Support Services One Program. Individuals' who are supported in this program are in Group Home Type A or Group Home Type B.

Staff that work with individuals classified as Group Home A assist with short term stays in a group home setting (days or months). Individuals in Group Home A are 18 years and older with various

diagnosis and backgrounds. Individuals temporarily reside in Group Home A to learn life skills that will assist with their goals and recovery.

Staff that work with individuals classified as Group Home B assist with long-term stays in a group home setting (years). Individuals in Group Home B are 18 years and older with various diagnosis and backgrounds. Most individuals benefit from assisting with their activities of daily living and medical needs.

IV. AGENDA CHANGES – None

V. PRESENTATION OF PREVIOUS MEETING MINUTES

A. Regular Board Meeting Minutes – June 1, 2021

It was moved by Mr. Priemer, seconded by Mr. Essian, to approve the Regular Board Meeting Minutes of June 1, 2021, as presented. **MOTION CARRIED**

VI. PRESENTATION OF RECEIPTS/DISBURSEMENTS & ELECTRONIC TRANSFERS

A. May 2021 Receipts/Disbursements & Electronic Transfers

It was moved by Mr. Schieweck, seconded by Mr. Essian, to approve the Receipts/Disbursements & Electronic Transfers for the month ending April 30, 2021, as presented. **MOTION CARRIED**

VII. PRESENTATION OF BILLS TO BE PAID

It was moved by Ms. Jowett-Lee, seconded by Ms. Totty, to approve the Bills to be Paid for June in the amount of \$4,425,678.12, as presented. **MOTION CARRIED**

IX. INFORMATIONAL ITEMS

A. Office of Recipient Rights Quarterly Updates

1. RRAC Meeting Agenda – 05/25/2021

The Recipient Rights Advisory Committee met on May 25, 2021. Ms. Delor provided an overview of the meeting agenda that included:

2. SCCCMHA-ORR Semi-Annual Report

Per the Mental Health Code, each ORR in the State of Michigan must prepare a Semi-Annual Report summarizing the complaint data processed by their agency/hospital from October 1st through March 31st of the current fiscal year.

The Semi-Annual Report must be provided to the Recipient Rights Advisory Committee, and submitted to the Department by June 30th each year. The SCCCMHA Semi-Annual Report was presented to the Recipient Rights Advisory Committee at their May 25, 2021 meeting, and submitted to the Department on June 18, 2021. As a courtesy, the report is included in the board packet. Please note: The Semi-Annual Report does not require board approval.

The SCCCMHA-ORR FY2021 Semi-Annual Report identified the following:

- a. During the first two quarters of fiscal year 2021:
 - i. SCCCMHA served 4,234 individuals (unduplicated count)
 - ii. SCCCMHA-ORR staffed the equivalent of 3 full-time staff members

iii. SCCCMHA-ORR recorded 96 complaints, investigated 88 allegations, and substantiated 32 allegations (the substantiated allegations are identified in the report).

3. SCCCMHA-ORR Parent/Guardian Monitoring Program Summary Report

A total of 129 surveys were sent to parents/guardians of the recipients residing in specialized licensed residential settings (group homes and adult foster care homes). Of this, 78 were returned. This is a 60% return rate. Results and comments for each service location were shared with each service provider.

4. MDHHS-ORR Triennial Assessment 2021

MDHHS ORR triennial assessment took place May 4 – May 6, 2021. Our Agency scored 446 out of 458 points – earning a Full Compliance rating.

B. Finance – K. Farr

1. May 2021 Funding Bucket Report and Financial Statement

Ms. Farr presented the Funding Bucket Report for the 7 Month Period of October 1, 2020 through May 31, 2021.

Highlights included:

- Year-To-Date Expenditures are running approximately \$2,869,000 under the Revised Budget.
- Payroll costs are running approximately \$1,113,000 under the Revised Budget.
- Contractual costs are running approximately \$179,000 under the Revised Budget.
- Residential and Supported Housing running approximately \$745,000 under the Revised Budget.
- Contract Agencies, Outpatient and Self Determination are running approximately \$549,000 under the Revised Budget.
- Hospitals are running approximately \$46,000 under the Revised Budget.
- Technology, Software, Network expenditures and building related expenditures are collectively running approximately \$237,000 under the Revised Budget.

Region 10 PIHP Contract Funding

- YTD Medicaid Expenditures are running approximately \$2,271,000 under the Revised Budget, with a YTD surplus of approximately \$3,596,000.
- YTD HMP Expenditures are running approximately \$225,000 under the Revised Budget, with a YTD Surplus of approximately \$274,000.

The Total YTD Net Surplus due to Region 10 PIHP Funding is approximately \$3,870,000.

St. Clair CMH GF Contract Funding

- YTD GF Expenditures are running approximately \$56,000 over the Revised Budget with a YTD surplus of approximately \$88,000.
- YTD COFR Expenditures are running approximately \$20,000 under the Revised Budget. Deficit spending of approximately \$33,000 covered by Medicaid.

The Total YTD Net Surplus for St Clair CMH GF Contract Funding is \$88,000. \$80,371 maximum to be carried forward to FY 2022.

St. Clair CMH Other Funding

- YTD Expenditures for Earned Contracts are running approximately \$183,000 under the Revised Budget, with no YTD deficit.

- YTD Local / Other Expenditures are running approximately \$39,000 over the Revised Budget, with a YTD Surplus of approximately \$83,900.
- YTD CCBHC Expenditures are running approximately \$366,700 under the Revised Budget. Redirected SUD deficit of \$264,000 is being covered by CCBHC funding.
- YTD SUD Expenditures are running approximately \$131,750 over the Revised Budget, with a YTD deficit of approximately \$264,000 covered by CCBHC funding.

Financial Statement

Ms. Farr overviewed the Preliminary Financial Statements as of May 31, 2021 which are unaudited. On the Statement of Net Position – Summarized our total current asset for our Mental Health Operating are \$17,395,473. Our total current liabilities are \$8,877,329, leaving a current Net Position of \$8,522,911. If you add in the other Non Current Asset of \$6,034,788, and our Net Deferred (Inflow)/Outflow of Resources of (\$228,940), and our Long – Term Liabilities Revenue of \$9,114,000 our net position is \$5,214,655, in our Mental Health Operating.

Ms. Farr also overviewed the Revenue, Expenses and changes in Net Position for the eight months ended May 31, 2021. The Year to Date Actual change in net position of \$4,078,908.

Program Operations Updates – K. Gallagher

1. EOM/TOM

Employee of the Month: Ms. Gallagher presented on the March 2021 Employee of the Month, Dann Hayes. Mr. Hayes has a well-deserved reputation as a problem solver. That reputation was recently confirmed when the ability to print prescriptions was interrupted. Prescription printing requires a secure connection from PCE to CMH. Recently, this secure connection was disconnected without a secondary solution in place due to a third-party vendor to PCE. Any interruption in receiving their medication is a serious matter for the people we serve as it can lead to unpleasant side effects and worsening symptoms. Dann immediately offered assistance to PCE in setting up a secure connection through which PCE could send these critical print jobs. When another day passed without the situation being fully resolved, Dann devoted himself exclusively to seeing his solution through to completion. Under typical circumstances, Dann's solution would have required weeks to test and implement. In this latest evidence of Dann's thoroughness, analytic problem-solving skills and project expertise, it was complete in a single business day.

For his dedication to his profession and for his commitment to the recovery of individuals served by St. Clair County Community Mental Health (SCCCMH), Dann Hayes has been named SCCCMMH's March Employee of the Month.

Team of the Month: Ms. Gallagher presented on the March 2021 Team of the Month, the Wraparound Staff. St. Clair County Community Mental Health's Children's Department (SCCCMH) WRAParound program provides intensive, individualized community based services and care management for youths with mental health challenges and their families through a strengths-based, needs-driven approach that helps them achieve positive goals and improve well-being. The young people who receive WRAParound services at our Children's Department are particularly fortunate to have Elizabeth Lozen and Toni Thomas to help guide them and their families through this challenging but rewarding process. Elizabeth and Toni start services with every new family by exploring their strengths and determining what the family needs to commit to in order to achieve their goals. Then they

provide the best possible services and resources to assist them in their journey through WRAParound. An example is a family who, when they started, gave no indication of success and some indications of eventual failure. However, when this family recently graduated from the program, it was awe-inspiring for those who watched their journey to see them talking, laughing and discussing their upcoming vacation, each respectful and supportive of one another, now a successful, functional, independent family unit. While the family earned their success, the assistance of Elizabeth and Toni, with their professionalism, knowledge, and dedication, cannot be understated. Elizabeth and Toni have also developed relationships with multiple stakeholders in the community, doing work that would go unnoticed if not for the praise these stakeholders offer for the work Toni and Elizabeth do behind the scenes.

For their commitment to excellence, extraordinary work ethic, and ongoing positive impact on those we serve, Elizabeth Lozen and Toni Thomas, our Children's WRAParound team, have been named SCCCMH's March Team of the Month.

2. Police Initiatives

Ms. Gallagher met with Assistant Chief Kuehn. St. Clair County Community Mental Health and the Port Huron Police Department know the community importance of working collaboratively. The PHPD identified 12 individuals who call the police department an extreme amount of times. Mobile Crisis Unit is collaborating with the police department in working with these individuals. The plan is to have a MCU employee stationed at the PHPD Monday – Friday, from 8:00pm – 11:00pm. A posting will go out to hire an additional clinician to be housed at the Police Department Monday – Friday, from 5:00pm – 1:00am.

Mental Health First Aid is being offered to all police officers. Officers are finding it to be a valuable tool.

C. Region 10 Update

1. Region 10 Board Meeting

Mr. Priemer reported that the minutes from the meeting are reflective of the meeting. Mr. Priemer noted that the annual election of officers took place for Region 10, and there were no changes.

X. DIRECTOR'S REPORT

A. Community Education / Public Relations Reports

Ms. Johnson reported on Community Relations Activity for June 2021 and upcoming events and trainings being offered.

Highlights included:

- We continue to offer walk in COVID Vaccine clinics.
- Run for Recovery – October 9th – In Person
- Men's Health Series – Happening currently – Contact Mark Hutchinson for more information.
- Veterans Walking Group – Wednesday's at 10:00am

B. Community Mental Health Association Business - Weekly Update – website link

Two board members are needed to participate in a Special Member Assembly Meeting. Ms. Jowett-Lee and Ms. Tucker volunteered.

1. CMHA Infographics

Deb reviewed the three infographics with the board that were shared by the Community Mental Health Association of Michigan.

There was discussion regarding people in need of Mental Health Services, adults and children, who have excessively long wait times in the Emergency room. There was a recent case at McLaren Hospital where a mother waited 12 days with her son. Unfortunately, CMHs have no control over this. McLaren is privately owned. This does highlight yet another problem with privatization. Privately owned hospitals may turn away whoever they wish, and do if the individual could be high risk.

Another issue discussed is the lack of Children's residential homes. Current legislature states that no seclusion or restraint can be used on children. This presents problems in the children's homes where a child needs to be physically stopped from hurting themselves or others, and staff are not permitted to do so.

C. PAC Campaign Memo

Ms. Johnson announced that there is going to need to be a lot of advocating. Board members are encouraged to donate if they can to the PAC Campaign.

D. COVID-19 Updates

Ms. Johnson stated that we follow the MiOSHA guidelines. Masks ARE STILL REQUIRED for employees and visitors, regardless of vaccination status, in indoor areas where those receiving services may be. This could include main hallways, waiting areas, bathrooms, reception, Galley or other areas of the building where individuals may be walking around. This also includes the vestibule or building entry area. Staff who are fully vaccinated and not in an area where those receiving services are, are not required to wear their mask. Staff who are not fully vaccinated are required to wear their masks indoors at all times, unless they are not in an area where those receiving services are AND able to maintain a minimum of 6 feet from others. Per the TSA requirements, face masks are required for everyone (driver and passengers regardless of vaccination status) through 9/13/2021. Employees are still required to utilize the online Self-Screening Survey each day prior to entering any CMH facility or working in the community. Visitors arriving for CMH services will continue to complete the health screening questions with the reception staff. Visitors to the Pharmacy or People's Clinic will be screened by those entities.

E. Section 298 Advocacy Efforts

1. BWAT Resolution of Support

Ms. Johnson reviewed a resolution of support for the public mental health system that was adopted by unanimous consent of the Blue Water Area Transportation Commissioners.

F. Other

- St. Clair County Community Mental Health is partnering with the Blue Water YMCA to offer a YMCA membership free to it's employees.

- There was an announcement in the Times Herald that the People’s Clinic would be moving. SCCCMH had not been informed of this possibility. Ms. Johnson is in talks with Lake Huron regarding this.

XI. BOARD FORUM

A. Advisory Council Meeting – No Minutes

No meeting this month.

XII. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD

- Mr. Essian commented that Ms. Johnson provided the Rotary with a very nice presentation today on St. Clair County Community Mental Health Services.
- Mr. Schieweck announced that he has purchased the Knights of Columbus hall and is in process of converting it to a new funeral home. The new home will support new trends in funeral services.

XIII. ADJOURNMENT

It was moved by Mr. Paulus, seconded by Mr. Essian, to adjourn. **MOTION CARRIED.** With no further business to discuss the meeting was adjourned at 7:30 pm.

Respectfully submitted,

Tracy Goyette
Recording Secretary