

## EXPENSE VOUCHER

<b>Board/Committee Name:</b> <hr/>	<b>Auto Mileage/Odometer Readings</b>			
	From	To	Total Miles	
<b>Name:</b> _____ (Please Print)	<b>Meals (Caps)</b>		\$	
<b>Date Submitted:</b> _____	\$7.50 Breakfast	\$21.00 Dinner		
	\$10.50 Lunch			
<b>Remarks (Date of Meeting/Conference Name):</b>         	<b>Lodging</b>		\$	
	Cost Per Night	No. of Nights		
	\$			
	<b>Other Expenses</b>			
				\$
				\$
	<b>Per Diem (No. of Days)</b>			\$
	<b>Total Cost</b>			\$
<b>Signature:</b> _____				

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				\$
				\$
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	<b>Total Cost</b>			\$
<b>Signature:</b> _____				