

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
3111 Electric Avenue
Port Huron, Michigan 48060

GROUP MEETING: SCC Community Mental Health Board
SUBJECT: Regular Session
PLACE: St. Clair County Community Mental Health
Children and Family Services Building
2415 24th Street, Port Huron
DATE: February 11, 2020
TIME: 6:00 p.m.
PRESIDING: Nancy Thomson, Chairman

PRESENT: L. Ames, J. Bligh, S. Armstrong (left at 7:13pm), J. Jowett-Lee, M. Paulus,
E. Priemer, K. Schieweck, N. Thomson, S. White
CALL IN: M. Partipilo
ABSENT: A. Essian, E. Rieves
ALSO PRESENT: Guest(s):
Staff: H. Fogarty (presentation only), D. Johnson, K. Farr, K. Gallagher, T. Goyette, M.
Measel-Morris, T. Pingitore

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Chairman Thomson.

II. CITIZENS WISHING TO ADDRESS THE BOARD - None

III. SPECIAL PRESENTATION: CHILDREN'S SERVICES

Ms. Fogarty presented and provided an overview on Children's and Family services offered by St. Clair County Community Mental Health. The Children and Family services building currently houses 63 staff. Ms. Fogarty explained the staffing structure currently supports clinicians having a caseload composed of both Outpatient and Homebased services. Homebased services are often more intensive services than Outpatient. Ms. Fogarty noted there has been an increase in referrals and more staffing is needed. An overview of the following services was provided: Intensive Out-Patient Program, Day Treatment Night Watch, Family Support Services, Children's Waiver, Applied Behavioral Analysis, Home-Based Services Program, and the Wraparound Program. Program Criteria and Funding was also discussed.

IV. AGENDA CHANGES

Removing VII. D. 1.

V. PRESENTATION OF PREVIOUS MEETING MINUTES

It was moved by Mr. Priemer seconded by Mr. Armstrong, to approve the minutes of the January 21, 2020 regular meeting of the CMH Board, with the removal of Mr. Priemer judging the writing contest. **MOTION CARRIED**

VI. PRESENTATION OF DECEMBER RECEIPTS/DISBURSEMENTS & ELECTRONIC TRANSFERS

It was moved by Mr. Armstrong, seconded by Ms. Jowett-Lee, to approve the December Receipts/Disbursements and Electronic Transfers, as presented. **MOTION CARRIED**

VII. PRESENTATION OF BILLS TO BE PAID

It was moved by Mr. Armstrong, seconded by Ms. Partipilo, to approve the Bills to be Paid in the amount of \$1,649,029.28, as presented. **MOTION CARRIED**

VII. ITEMS FOR ACTION - None

VII. INFORMATIONAL ITEMS

A. Finance:

1. December Funding Bucket Report and Financial Statement

Presented by Ms. Farr was the December Funding Bucket Report. She reported that:

- Year-To-Date Expenditures are running approximately \$257,000 under the Original Budget.
- Payroll costs are running approximately \$90,000 under the Original Budget.
- Contractual costs are running approximately \$136,500 over the Original Budget, mainly in the Physicians and Autism departments.
- Non-OASIS Contracted Services are \$65,000 under the Original Budget.
- Residential and Supported Housing running approximately \$274,000 under the Original Budget.
- Self Determination costs are running approximately \$72,000 over the Original Budget.
- Contract Agencies are running approximately \$110,000 under the Original Budget.
- Hospitals are running approximately \$164,000 over the Original Budget.
- Technology, Software, Network expenditures and building related expenditures are collectively running approximately \$90,500 under the Original Budget.

Region 10 PIHP Contract Funding

- YTD Medicaid Expenditures are running approximately \$657,550 under the Original Budget, with a YTD Surplus of approximately \$816,600.
- YTD HMP Expenditures are running approximately \$241,500 over the Original Budget, with a YTD Deficit of approximately \$377,350.

The Total YTD Net Surplus due to Region 10 PIHP Funding is approximately \$439,250.

St. Clair CMH GF Contract Funding

- YTD GF Expenditures are running approximately \$63,500 under the Original Budget with a YTD surplus of approximately \$66,000.
- YTD COFR Expenditures are running approximately \$38,000 under the Original Budget. Deficit spending of approximately \$48,400 covered by Medicaid.

The Total YTD Net Surplus for St Clair CMH GF Contract Funding is \$66,000.

St. Clair CMH Other Funding

- YTD Expenditures for Earned Contracts are running approximately \$11,700 under the Original Budget, with no YTD deficit.
- YTD Local / Other Expenditures are running approximately \$49,000 under the Original Budget, with a YTD Surplus of approximately \$85,000.
- YTD CCBHC Expenditures are running approximately \$384,000 over the Original Budget. Redirected SUD deficit of \$4,250 is being covered by CCBHC funding.
- YTD SUD Expenditures are running approximately \$23,000 under the Original Budget, with a YTD deficit of approximately \$4,250.

2. Community Foundation Year End Report

Ms. Farr presented the Community Foundation St. Clair County Community Mental Health Annual Fund Statement. The beginning balance on January 1, 2019 was \$112,982.99. The balance as of December 31, 2019 is \$138,326.94. Ms. Jowett Lee questioned the purpose of the fund. Ms. Johnson stated that the fund was created to cover costs that other funds may not cover. There has not been a need to utilize the fund as of yet.

B. Program Operations – K. Gallagher/D. Johnson

1. CCBHC Update

Ms. Gallagher provided an overview of current projects of the CCBHC funding including continuing A Beautiful Me, continuing Prepare U, the Opioid and Drug Summit, to fully implement all evidence based practices (Medication Assisted Treatment for SUD, Zero Suicide, Adolescent Community Re-Enforcement Approach, Motivational Enhancement Therapy, Interactive Journaling, Trauma Sensitive Yoga), become a CARF accredited Office Based Opioid Treatment Program, Hire a Staff Recruiter, Continue Improvements to the People's Clinic Processes, implementation of mobile apps and other technology to support/enhance service treatment. It was requested that a revised date be added to the CCBHC flyer as updates to the flyer occur.

Ms. Johnson spoke providing an update on the CCBHC funding. The funding for our cohort of the CCBHC grant is scheduled to end December 31, 2020. The next round of funding for the CCBHC grant begins September 1, 2020. We are currently being told that due to the overlap in funding we are not eligible to apply for the next round. Advocacy efforts have begun. Employees and individuals receiving services have been writing letters to our GPO and local legislatures. Letters of support for the CCBHC have also been written by many of our community partners: Chief Coach from Clay Township, Sean O'Donnell resource officer, SMR Automotive, the Port Huron Police Department, and Chief Hyslop from the Marine City Police Department. Ms. Johnson, Ms. Zultak and Officer Matt King from the Sheriff's Department are scheduled for a Fly In to Washington DC in March to meet with legislatures. Establishing sustainability has been a goal since receiving the grant. Ms. Johnson discovered that if we are not permitted to apply for this round there will possibly be another opportunity to apply in May. Ms. Johnson stated that she does not believe it was SAMSHA's intent for us to open access and increase services to more individuals and then

discontinue them. Ms. Johnson stated that we are doing everything we possibly can to continue what we have started.

Ms. Gallagher distributed the newly combined Access/Mobile Crisis Unit business cards. The cards offers both phone numbers to the Access Line and the Mobile Crisis Unit with a brief description of both services.

2. Strength and Cardio Class

Ms. Gallagher announced that through CCBHC funding Strength and Cardio Classes are being provided by the YMCA for individuals receiving services and employees of SCCCMHA.

3. Children's Clinicians

Ms. Gallagher reported that there are currently multiple job postings for Children's Clinicians to be contracted by REESA.

4. Harbor Oaks Update

Ms. Johnson stated she recently had a meeting and tour of Harbor Oaks hospital. There had been news reports of abuse at Harbor Oaks and we have had some issues with Harbor Oaks and discharge planning. Ms. Johnson reported that when she toured the building there was proper staffing, the facility was clean, individuals were engaged in meaningful activities. It was discovered that the majority of the alleged assaults that took place at Harbor Oaks Hospital were peer on peer and not involving staff and over the course of 17,587 patient days.

C. Administrative Services:

1. Baker College

Ms. Pingitore reported that we had been leasing building space at the Baker College building for our children's ABA program. The children's ABA program moved out of that space and into the new Children and Family Services building in November 2019. Blue Water Community Action Agency who owns the Baker College building agreed that if they could find someone else to lease the building they would consider terminating early with us. They found a new tenant as of February 4, 2020.

2. 24th Street Property Update

Ms. Pingitore provided an update on the property located on 24th Street next to the Children's Building that would be used for additional parking and an outside Children's play area. Brownsfield Development met on January 28, 2020 and approved funding the environmental testing on the property. Phase one of the testing generally takes three weeks and upon completion will determine if phase two testing is needed. The property was walked by Mr. Klemmer, Facilities Supervisor and the appraiser and the appraisal report is due on February 18, 2020. BMJ Surveyors is surveying the property and the seller is paying for the survey. Survey stakes are currently in place and we should have the drawing/legal description within a week.

D. Region 10 PIHP Update - None

E. Annual Awards Committee Feedback

Prior to tonight's Board Meeting the Annual Awards Committee met and reviewed materials for the upcoming Annual Awards Recognition event to be held Friday, May 29, 2020.

The itinerary for the event is as follows:

Date: Friday, May 29, 2020
Location: Blue Water Convention Center
Time: 8:00 am
Theme: "Healing, Hope and Recovery"
Cost: \$10 Public / \$0 Staff

- The Board concurred with the Committee's recommendations for the recipients of the following awards:
- Community Service Award – Mr. Michael McCartan
- Communications Awareness Award – Ms. Jackie Smith, The Times Herald
- Organization Award – McLaren Port Huron Hospital
- Employee of the Year and - Ms. Barb Sudomier
- Team of the Year – Ms. Leslie Brown & Mr. David Burnham

X. DIRECTOR'S REPORT

A. Community Education / Public Relations Report & Upcoming Trainings

Ms. Johnson presented on upcoming Community Education / Events and upcoming trainings highlighting the upcoming Blue Water Run Series and SCCCMHA Run for Recovery. The first run in the series is the Leprechaun Loop with the YMCA on March 14, 2020. SCCCMHA Run for Recovery is the second series of the run and taking place on May 9, 2020.

Ms. Johnson spoke about the Leadership trainings and Naloxone trainings. Jon Watt is currently contracted to provide a leadership training series for interested staff as well as several brown bag lunches. We have some upcoming Naloxone trainings for individuals at risk of opioid overdose or those who have contact with those at risk of opioid overdose. Naloxone is a medication that when administered can help prevent death to an individual who is in the process of overdosing on opioids.

B. Community Mental Health Association Business:

1. Weekly Update

The CMHA Weekly Update was made available for board member review.

2. Winter Conference Feedback

Ms. Johnson and Ms. Gallagher attended the Winter Conference February 3 – 5, 2020.

3. Spring Conference (June 8 – 10, 2020) – Grand Traverse

The Spring Conference is taking place June at Grand Traverse. Any board member looking to attend should let Tracy Goyette know as soon as possible.

4. PAC Notice from Board Association

The PAC News Letter was reviewed. CMH PAC is a Political Action Committee. PACs give money to candidates running for elective office. Contributing to the CMH PAC, ensures that issues important to mental health are not left out of the dialog in Lansing. Contributing to the CMH Board PAC will be added to an upcoming meeting.

C. FY21 Executive Budget Proposal

Ms. Johnson presented the Community Mental Health Association of Michigan FY21 Executive Budget Proposal. The proposal shows an increase in Mental Health Services, SUD Services, General Fund, and Autism. There was a decrease in SUD prevention education. Overall it is a good looking budget. We will continue to watch for updates.

D. System Redesign

Ms. Johnson attended an Executive Committee Meeting in Kalamazoo where there was a lot of conversation regarding the future of behavioral health in Michigan. Unfortunately it appears that the MDHHS staff responsible for the redesign did not have a background in Michigan Behavioral Health Services. The current goal of the new proposal seems to be to eliminate the PIHPs and change to a Specialty Integration Plan (SIP) model. There are several models being considered however it is now looking like they will consider having a minimum of three Regional SIPs in the state opposed to the ten regions that we have now and would manage both physical and behavioral health needs is the model that is being favored. Ms. Johnson will present on this to staff on February 27, 2020 along with Mr. Johnson, CEO of Region 10 who will offer the PIHP perspective.

E. Personnel Corrective / Disciplinary Action Policy Revised

The board reviewed and discussed the recently revised policy: Personnel: Corrective/Disciplinary Action #06-001-0055. Changes were made after the policy was reviewed by Mr. Todd Shoudy. It was noted the disciplinary actions are progressive from reprimand up to dismissal.

It was moved by Ms. Jowett Lee, seconded by Ms. Ames, to move the Policy Personnel: Corrective/Disciplinary Action #06-001-0055 to an Item for Action, as presented. **MOTION CARRIED**

It was moved by Ms. Jowett-Lee, seconded by Ms. Ames, to approve the Policy Personnel: Corrective/Disciplinary Action #06-001-0055, as presented. **MOTION CARRIED**

Ms. Johnson stated that Mr. Shoudy will be joining the Supervisors' Meeting on February 13, 2020 to conduct a training with supervisors on the revised policy.

XI. BOARD FORUM

A. Nominations Committee Appointments

Currently there are three Officer positions becoming available beginning April 1, 2020. The three positions needing to be refilled are Chairman, Vice Chairman and Secretary / Treasurer. Mr. Priemer stated that all currently appointed board members may remain in their current positions.

Volunteering to serve on the Nominating Committee were Ms. Ames, Ms. Bligh and Ms. Jowett-Lee. The proposed Slate of Officers will be brought back to the Board at its March meeting.

B. Advisory Council Minutes (01/15/2020)

Ms. Thomson reported that Ms. Sniesak and Ms. Julian provided the council with a nice presentation on the rules of Home and Community Based Services at the January 15, 2020 Advisory Council Meeting. The next Advisory Council Meeting is February 19, 2020.

XII. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD


A. Community Enterprises

Ms. White questioned if Community Enterprises is moving into the Baker College Building and it was confirmed that that is true.

XIII. ADJOURNMENT

It was moved by Ms. Jowett-Lee, seconded by Ms. Ames, to adjourn. **MOTION CARRIED.** With no further business to discuss the meeting was adjourned at 7:25 pm.

Respectfully submitted,



Tracy Goyette
Recording Secretary