

MENTAL HEALTH AUTHORITY
3111 Electric Avenue
Port Huron, Michigan 48060

GROUP MEETING: SCC Community Mental Health Board
SUBJECT: Regular Session
PLACE: St. Clair County Community Mental Health
3111 Electric Avenue, Port Huron
DATE: July 9, 2019
TIME: 6:00 p.m.
PRESIDING: Nancy Thomson, Chairman

PRESENT: L. Ames, S. Armstrong, J. Bligh (arrived 6:12 pm), A. Essian, J. Jowett-Lee, M. Paulus, E. Priemer, E. Rieves, M. Smith, N. Thomson, S. White
CALL IN: No one
ABSENT: M. Partipilo
ALSO PRESENT: Guest(s): R. Kiehler, IHDC
Staff: D. Johnson, T. Pingitore, K. Farr, K. Gallagher, M. Measel-Morris, L. Gauthier, M. Klemmer, M. Walkowski, K. Dunlap

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Chairman Thomson.

II. CITIZENS WISHING TO ADDRESS THE BOARD

There were no citizens wishing to address the Board. Chairman Thomson welcomed staff members Mike Klemmer, Facilities, and ACT Team staff – Michelle Walkowski and Kellie Dunlap to the meeting.

III. AGENDA CHANGES – Add: VII.E. Contract Management Policy

IV. PRESENTATION OF PREVIOUS MEETING MINUTES

It was moved by Mr. Rieves, seconded by Mr. Paulus, to approve the minutes of the June 4, 2019 regular meeting and June 13, 2019 special meeting of the CMH Board, as presented. **MOTION CARRIED**

V. PRESENTATION OF MAY RECEIPTS/DISBURSEMENTS & ELECTRONIC TRANSFERS

It was moved by Mr. Priemer, seconded by Ms. Jowett-Lee, to approve the May Receipts/Disbursements and Electronic Transfers, as presented. **MOTION CARRIED**

VI. PRESENTATION OF BILLS TO BE PAID

It was moved by Ms. Jowett-Lee, seconded by Ms. Ames, to approve the Bills to be Paid in the amount of \$3,845,435.09, as presented. **MOTION CARRIED**

VII. ITEMS FOR ACTION

A. Hope Network Behavioral Health Contract Amendment #1- M. Measel-Morris

The purpose of this contract amendment is to adjust the contract rate for an additional placement at “Harbor Point Lapeer” located in Lapeer County. The placement of this individual is to occur the week of July 15th after being discharged from Kalamazoo Psychiatric Hospital.

It was moved by Mr. Smith, seconded by Mr. Armstrong, to approve the Hope Network Behavioral Contract Amendment #1 for the additional placement at Harbor Point Lapeer, as presented. **MOTION CARRIED**

B. Beacon Specialized Living Services, Inc., Contract Amendment #5 – M. Measel-Morris

Contract Amendment #5 with Beacon Specialized Living Services, Inc., is to adjust the contract rate for a new placement at their “Beacon Home at Woodland” located in Van Buren County. The placement of this individual is to occur this week after being charged from Kalamazoo Psychiatric Hospital.

It was moved by Mr. Priemer, seconded by Mr. Essian, to approve the Beacon Specialized Living Services, Inc., Contract Amendment #5 for the additional placement at Beacon Home at Woodland, as presented. **MOTION CARRIED**

C. Residential Opportunities, Inc., Contract – M. Measel-Morris

The contract with Residential Opportunities, Inc. (d/b/a Great Lakes Center for Autism Treatment and Research) is a renewal effective March 1, 2019 through February 29, 2020. The contract renewal includes the direct care wage increase along with the documented increased staffing cost as it relates to operating the specialized child care institution homes. We currently have two children are at the “Great Lakes Center for Autism Treatment and Research” home and the other is at the “Great Lakes Center – Elaine Avenue” which is a stepdown transitional home.

The increase for the year is \$99,028.15. Ms. Johnson stated that unfortunately there is no other option for these children because of their behaviors; this is the only specialized placement for them. We will, however, have a plan in place prior to them aging out of this facility which is 18 years of age. Once they turn 18, the seclusion and restraint rule that prevents us from using any intervention in a children’s licensed home changes for adults; you can’t use seclusion but you can use physical intervention.

It was moved by Mr. Rieves, seconded by Ms. Ames, to approve the contract with Residential Opportunities Inc. d/b/a Great Lakes Center for Autism Treatment and Research for the period of March 1, 2019 through February 29, 2020, as presented. **MOTION CARRIED**

- D. CMH Policy: Purchasing Equipment & Services with Cost Greater than \$5,000
- E. CMH Policy: Contract Management

Ms. Johnson stated that at the Special Meeting held in June, Mr. Armstrong suggested that the limit of approval for the Executive Director authorization, without requiring Board approval, be increased from \$50,000 to \$100,000. Any new contracts will continue to be brought before the Board. It was noted that no increase in authorization has taken place in over 10 years.

It was moved by Mr. Armstrong, seconded by Mr. Rieves, to increase the Executive Director authorization for purchasing from the current \$50,000 to \$100,000 and revise the Agency's policies accordingly. **MOTION CARRIED**

VIII. INFORMATIONAL ITEMS

- A. May Year-to-Date Funding Bucket Report & Financial Statement – K. Farr

Funding Bucket Report: Overviewed by Ms. Farr was the eight month Funding Bucket Report covering the period of October 1, 2018 through May 31, 2019. She stated that the Year-To-Date Expenditures are running approximately \$2,016,000 under budget. The budget contains the amendment increase in the budget for the CCBHC of \$1.5 million and all the rate increases that were implemented for the contract agencies and residential system which took effect April 1st.

Region 10 PIHP Funding (Medicaid) has a significant surplus of approximately \$1.7 million. This will be used to cover our Healthy Michigan Plan deficit of \$968,000. At this point we have a surplus to the Region of approximately \$761,000.

General Fund we have a slight surplus of \$31,000. It is anticipated that we will carry forward into next year approximately \$55,000.

St. Clair CMH Other Funding are running close to budget.

At this point Ms. Farr stated that she does not have any concerns. The new rates are kicking in and the spending is occurring as anticipated.

Financial Statement: Ms. Farr stated that the current assets are sufficient to cover our current liabilities (\$6 million surplus). When you factor in the non-current liabilities (pension, long term liabilities and OPEB [Other Post Employment Benefits]) this is when the deficit occurs.

- B. St. Clair Operations – K. Gallagher

- 1. VNA/Alzheimer Program

We have been notified by the Visiting Nurse Association that they will no longer be operating the Alzheimer Program. The reason cited was financial. Bright Futures will be assuming this program and will accepting our CMH clientele as well as any others. Letters of notification were sent out to families on Monday letting them know of the closure and providing alternate provider choices. CMH individuals will attend Bright Futures and they have hired the staff from VNA who are qualified and have been working with these individuals. In addition,

Bright Futures has made renovations to their building to make it look as similar as possible to the surroundings they are used to. Transition plans are being reviewed with move to take effect October 21st.

C. Region 10 PIHP Update – E. Priemer

Mr. Priemer stated that the minutes of the June 21st meeting accurately reflect what took place. Two areas addressed included: 1) the Section 298 Pilot has been delayed to October 1, 2020; as such Genesee Health Systems will not be leaving Region 10 PIHP as planned. 2) The Election of Officers was delayed pending GHS leaving; a Slate of Officers will be presented to the Region 10 Board at its July meeting.

D. Community Education / Public Relations & Upcoming Trainings – D. Johnson

Overviewed by Ms. Johnson was the Community Relations Report covering the period of June 2019. She noted that the totals are in for the Run for Recovery. We made approximately \$7,500 in excess revenue and will be donating \$2,000 to the People’s Clinic and a \$500 sponsorship to the Alzheimer’s Walk. “At the Market” was held at Neiman’s Market in St. Clair on July 1st with students from the Galley who demonstrated their award winning Asian duck entree. These students took the Bronze Medal for their Asian Duck entrée at the Rising Stars Cooking Event held at Eastern Market in June.

Upcoming list of training was provided for Board members who may be interested. We continue to provide Mental Health First Aid trainings. In September the adult training will be split into two half day sessions (September 12 & 13).

E. Community Mental Health Association Business – D. Johnson

1. Weekly Update (06/28/19)

There are a number of federal updates, leadership change at Northeast Michigan CMH and there is Job Member Bank where we can submit our postings and the PAC Campaign.

2. Call to Action

In April, the Department gave notice to Lakeshore Regional Entity (LRE) that it was their intent to terminate the PIHP contract they had with them. The Board Association issued a Call to Action; however, it has been shut down.

The LRE contract with the Department was cancelled on June 28th and the Department established a new contract with Beacon Health Options. Beacon is a private for profit entity that the Department contracted with to audit/assess Lakeshore Regional Entity and provide a report on their findings. It was noted in Beacon’s findings that LRE had a \$16 million deficit with the deficit taking place over five years and not being addressed; LRE maintained, and advocated, that they were not sufficiently funded from the Department when they reduced the PIHPs from 18 to 10.

The Department has stated that they are going to establish a “public” Board to oversee this situation. The question raised is will the Board be an “Authority Board” or an “Advisory Board.” CMHs are advocating that it be an “Authority Board.”

Board members expressed concern that this might be the Department’s way of circumventing the Section 298 pilot process.

3. Conference Feedback

Ms. Johnson and Ms. Gallagher attended the Spring Conference held in Novi. There were several interactive sessions.

F. Agency Mission/Vision/Values Statement

The Agency Mission/Vision/Values Statement has been reviewed by the Advisory Council and CMH staff with minimal feedback. Provided was a copy of the proposed 2019 Agency Mission / Vision / Values Statement as well as the 2018 Agency Mission / Vision / Values Statement as well as the narrative version. Overall the Board was pleased with the revisions and the shortened Values Statement (reduced from 7 to 4). This will be brought back to the Board for Action at its next meeting.

IX. DIRECTOR’S REPORT – D. Johnson

A. “In the Know” Newsletter – June/July Editions

Highlighted by Ms. Johnson were Agency happenings from the June/July Editions of the “In the Know” newsletter. In the future, the newsletter will be e-mailed out to Board members to keep them apprised of Agency happenings in a more timely fashion instead of waiting to the next Board meeting. This newsletter is sent out the staff as well as the contract agencies.

B. Michigan CCBHC-E Grantee Meeting

Provided for information was the agenda for the state-wide CCBHC-E Grantee meeting (06/28/19) that was held in Lansing and coordinated by Ms. Karen Zultak, our CCBHC Project Director. Ms. Johnson stated that Ms. Zultak did a phenomenal job of coordinating this statewide meeting; 9 of the 11 CCBHC sites were represented. Senator Debbie Stabenow, Mr. Robert Sheehan, CMHA CEO, were in attendance for a portion of the meeting. Ms. Emily Carwell provided a legislative update and explained the funding streams and how it started. She stated that the budget next year does include another \$150 million. There is also proposed legislation for CCBHC expansion on an ongoing basis. Ms. Zultak is working with the other CCBHC Project Directors to create a testimonial from individuals detailing the impact the CCBHC has had on their lives that Senator Stabenow can use for lobbying for its continuation.

C. Community Enterprises Thank You

Shared with the Board was a letter received from Community Enterprises thanking the Board and Management Team for the revision to its rate to account for the bad weather days and the increase in direct care wages.

D. Governor Whitmer Acknowledgement – Section 298

An e-mail was received from the Governor’s office thanking Ms. Johnson for her feedback in regards to the removal of statewide implementation in Section 298(2) in the Senate FY 20 DHHS Budget.

E. Other

- All of the CMHs have been asked to provide data with regards to service provision/rates to the Autism Alliance of Michigan. Our staff had put together information on this and shared it at the CMHA Fall Conference asking if anyone was interested in helping to advocate for an increase in rates. Our advocacy paper was sent to the Board Association, the Governor's Office and our legislators and has been forwarded to the Autism Alliance of Michigan.

The State is concerned that the kids are given the diagnosis of Autism too often and unnecessarily and services are being provided that are not needed. We do not believe this is happening in our County, our rate issue is related to services being provided by the CBT tech and the training we provide to them.

We recently went through a site review of our Autism Program by the State and received high reviews with regards to its treatment integrity and fidelity to the model. They liked everything they saw!

- We did close on the building located on 24th Street for Children's Services on June 24th, the money transferred, we have the keys... but we have not yet received our copy of the agreement. Our move goal is August and then we will begin renovations here at Electric Avenue.
- Staff Appreciation is scheduled for tomorrow July 10th. We will be closing all programs at 12 noon with staff coming here to Electric Avenue for a free BBQ lunch and a Staff In Service with Agency Updates and a Recipient Rights Refresher Update.
- Chairman Thomson advised the Board that public funds cannot be spent on flowers and/or donations. As such, with the passing of former Board member, Ms. Vicki Lock, Board members were asked if they wished to make a personal donation that would be sent on behalf of the Board in memory of Ms. Lock. Two areas noted in the obituary for donations were the Sanborn Gratiot Home or Blue Water Hospice Home.

Discussion took place on creating an account from Board member donations that could be accessed for such occasions. It was decided donations would be collected this evening or could be sent to Ms. Gauthier for handling within the next week.

F. Annual Awards Recognition Proposed Changes

Ms. Johnson stated that our Annual Meeting has always been the first Tuesday of the month in May in the evening. Lately she has been attending other Agency Annual Meetings that have been breakfast meetings and asked the Board's interest to the change. The reason for the change is to see if we could increase our attendance by the community and staff. The Annual Meeting would be held in the morning (1-1.5 hours) followed by our Staff In Service. We would also move the meeting to later in the month so it would not interfere with the Run for Recovery and the Community Resource Fair. Currently we close the Agency one full day in December and three quarterly half days. With this change we would only close the Agency twice a year (May & December).

We had a meeting with staff who wanted to provide feedback. The consensus was to move to a breakfast meeting. Have the Annual Meeting in the morning (1-1.5 hours) followed by a Staff In

Service. Ms. Johnson stated that she felt it was important for staff to hear why individuals were receiving these awards and this change will provide that.

Ms. Jowett-Lee expressed concern about parents being able to take time off during the day to see their child receive our award. Ms. Johnson stated that it was discussed presenting the award at a School Board Meeting or the school's Award Ceremony or Assembly.

Chairman Thomson asked Board members if: 1) they wanted to move the Annual Awards Recognition Event to a morning event or keep it in the evening; 2) have the student's awards presented at the schools; 3) Community Awards still given at the Annual Awards regardless of when it is held; and 4) Years of Service Awards will take place at an Agency In Service, not the Board meeting. Ms. Johnson suggested that the Board act on moving the event to a daytime or nighttime event to allow a facility to be booked.

A proposal will be brought back to the Board on the timeline of the Annual Meeting and how the student awards will be addressed.

It was moved by Mr. Essian, seconded by Ms. Ames, to move the Annual Awards Recognition to a morning event for 2020 and secure the Blue Water Convention Center. **MOTION CARRIED**

X. **BOARD FORUM**

A. **Advisory Council Meeting Minutes (05/22/19)**

Provided for information were the Advisory Council Meeting Minutes for the meeting occurring May 22, 2019.

XI. **ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD**

Ms. Bligh stated that there was an article in the newspaper regarding a new Autism Program that was opening on the north end of town and wondered if anyone was aware of it or why they would be opening. Ms. Johnson stated that this program is probably for the private sector accepting commercial insurance.

XII. **ADJOURNMENT**

It was moved by Ms. Partipilo, seconded by Ms. Ames, to adjourn. **MOTION CARRIED** With no further business to discuss the meeting was adjourned at 7:25 pm.

Respectfully submitted,

Lorene Ballor-Gauthier
Recording Secretary