

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
3111 Electric Avenue
Port Huron, Michigan 48060

GROUP MEETING: SCC Community Mental Health Board
SUBJECT: Regular Meeting
PLACE: St. Clair County Community Mental Health
3111 Electric Avenue, Port Huron
DATE: February 12, 2019
TIME: 6:00 p.m.
PRESIDING: Edwin J. Priemer, Chairman

PRESENT: L. Ames, S. Armstrong, A. Essian, J. Jowett-Lee, M. Paulus, E. Priemer, E. Rieves, M. Smith
CALL IN: J. Bligh, M. Partipilo
ABSENT: N. Thomson, S. White
ALSO PRESENT: Guest(s): Renae Kiehler, IHC
Staff: D. Johnson, K. Farr, K. Gallagher, M. Measel-Morris, L. Gauthier

I. CALL TO ORDER

The meeting was called to order at 6:05 p.m. by Chairman Priemer.

II. CITIZENS WISHING TO ADDRESS THE BOARD

There were no citizens wishing to address the Board.

III. AGENDA CHANGES – Add: Closed Session

IV. CLOSED SESSION

Chairman Priemer stated that the purpose of the Closed Session is to discuss the purchase of real estate property.

It was moved by Mr. Rieves, seconded by Mr. Paulus, to move into Closed Session. **MOTION CARRIED**

The Board moved into Closed Session at 6:07 pm.

The Board resumed into Regular Session at 6:37 pm.

V. PRESENTATION OF PREVIOUS MEETING MINUTES

It was moved by Mr. Rieves, seconded by Ms. Jowett-Lee, to approve the minutes of the January 15, 2019 CMH Board Meeting, as presented. **MOTION CARRIED**

VI. PRESENTATION OF DECEMBER RECEIPTS/DISBURSEMENTS & ELECTRONIC TRANSFERS

It was moved by Mr. Rieves, seconded by Ms. Jowett-Lee, to approve the December 2018 Receipts / Disbursements and Electronic Transfers report, as presented. **MOTION CARRIED**

VII. PRESENTATION OF BILLS TO BE PAID

It was moved by Mr. Essian, seconded by Ms. Bligh, to approve the Bills to be Paid in the amount of \$3,523,200.26, as presented. **MOTION CARRIED**

VIII. ITEMS FOR ACTION

A. LHMC Building on 24th Street

It was moved by Mr. Essian, seconded by Mr. Rieves, to authorize Ms. Johnson, Executive Director, to act on behalf of the Board to secure a loan up to \$800,000.00 for the purchase of the Lake Huron Medical Center on 24th Street in Port Huron conditional upon positive inspections. **MOTION CARRIED** (Ayes: 9; Nays: 0; Absent: 2; Abstentions: 1 S. Armstrong).

IX. INFORMATION ITEMS

A. Finance – K. Farr

1. December 2018 Funding Bucket Report

Ms. Farr advised the Board that the year-to-date expenditures are running approximately \$261,000 under budget. This amount is a culmination of program/contract agency cost savings.

For Region 10 Contract Funding Ms. Farr reviewed the year-to-date Medicaid and Healthy Michigan Expenditures noting that the total year-to-date surplus from Region 10 PIHP Funding is approximately \$247,000.

For St. Clair CMH GF Contract Funding, Ms. Farr stated that at this time we are running a year-to-date net deficit of approximately \$60,000.

2. Banking Services

Ms. Farr stated that the Agency is considering expanding its banking functions with additional financial institutions. Overviews earlier was a listing of options available as well as an annual analysis and review of the rate and fee structure.

It was moved by Mr. Smith, seconded by Mr. Essian, to move Banking Services to an Item for Action. **MOTION CARRIED** (Ayes: 9; Nays: 0; Absent: 2; Abstentions: 1 S. Armstrong).

It was moved by Mr. Essian, seconded by Ms. Jowett-Lee, to move the Agency's primary banking functions from Chemical Bank to Northstar Bank, as presented. **MOTION CARRIED** (Ayes: 9; Nays: 0; Absent: 2; Abstentions: 1 S. Armstrong).

B. St. Clair Operations Update – K. Gallagher

1. Renewal Christian Counseling Center Discontinuance of Contract

We have received notification from Renewal Christian Counseling Center of their intent to no longer contract with us. The reason being is the low number of referrals due to choice and the amount of paperwork required. We are working on transitioning 11 cases.

2. Employee and Team of the Month: December

Employee of the Month: Sarah Herrle was chosen for her positive attitude, desire to help others, extreme efficiency and professionalism that she brings to everything she does at CMH. When an idea was presented to collect food items throughout the month of December for needy community members, Sarah put together a marketing campaign for the project and through her initiative 82 families received a week's worth of groceries the week of Christmas!

Team of the Month: Power of Peer Support Presentation Team (Michelle Walkowski, Doug Miller, Megan Coon and Lisa Tippit). Excellently organized and coordinated by Michelle, Doug, Megan and

Lisa provided the most impactful, touching and effective presentation at our Agency Staff In-Service held in December. Their willingness to share their powerful and amazing recovery stories was truly inspirational!

3. Rate Structuring Grant

This is a vocational grant for individuals we serve with an intellectual/developmental disability. Through this grant incentive payments will be paid to agencies in order for individuals to obtain and maintain employment. A meeting with our Rate Restructuring Grant consultant from Wisconsin is scheduled for tomorrow to meet with our contract providers that provide vocational services to hear what this means for our County.

4. Home and Community Based Rule

IMPACT homes have a few areas that need to be completed in order to be in compliance with HCBS rule. Staff will be following up to ensure this has been completed.

5. Advisory Council and the CCBHC

At last month's Advisory Council Meeting a brief presentation was given on the CCBHC that their role as the advisory group for this grant.

6. Operations Back-Fill Plan

During the evaluation process, Ms. Gallagher stated that staff may mention their plans for retirement. With the potential of several supervisory retirements occurring within the next few months and over the next 4-5 years, succession planning is taking place.

7. Jail Services

We have a contract with the Jail to provide mental health services. The Jail had a contract with Genoa Pharmacy to provide all the medications. The Jail has now chosen to go with a mail order pharmaceutical company with a local Rite Aid for emergency medications. Dr. Saeed did send a correspondence to the Jail voicing his concerns in light of medication changes occurring rapidly and blood draws needed for monitoring. Ms. Johnson stated that she has asked Captain Bliss to consider keeping Genoa Pharmacy for the individuals we prescribe for.

8. Veterans' Navigator

The VA is using a new mental health and insurance provider. As such we have to reapply as paneled members. In the meantime we will be using General Fund dollars to cover VA costs.

Home Front Strong is a group for families with a deployed family member. A Home Front Strong training is being planned for any of our clinicians that are interested in being trained in the area of military culture.

C. Region 10 Update – E. Priemer

1. Region 10 Board Meeting (12/21/18)

Presented for information were the minutes from the December 21st Region 10 Board Meeting and approved at the January meeting. Chairman Priemer stated that of significance at the January Meeting was the presentation of a transition plan for the Region should Genesee pull out of the Region 10 affiliation. We won't know until June/July if this will take place; however, we need to have a plan in place. A subcommittee was appointed and the review process has begun. We anticipate a fairly smooth transition since it is the same three counties that we originally began with (Sanilac, Lapeer and St. Clair).

D. Annual Awards Committee Feedback – J. Jowett-Lee

Prior to tonight’s Board Meeting the Annual Awards Committee met and reviewed materials for the upcoming Annual Awards Recognition event to be held Tuesday, May 7, 2019.

The itinerary for the event is as follows:

Date: Tuesday, May 7, 2019
Location: Alexander’s Banquet Facility in Marysville
Time: 5:15 pm Social Hour / 6:15 pm Program Begins

Theme: “Discovering Wellness Within”
Cost: \$15 Public / \$10 Staff

The Board concurred with the Committee’s recommendations for the recipients of the following awards: Community Service Award, Communications Awareness Award, Organization Award, Employee of the Year and Team of the Year.

E. Community Education / Public Relations & Upcoming Trainings – D. Johnson

Presented was the January 2019 Community Relations Activity Report which highlights paid and unpaid media coverage as well as social media outreach and upcoming events. Noted was the upcoming Mara McCalmon Story: From Trauma to Resiliency that will be held on March 14 at the Municipal Office Center. The cost is fee but registration is required. Two sessions will be held: 1:00 – 4:00 pm for professionals and 6:00 – 7:30 pm for the general public. Board member, Julie Jowett-Lee is one of the speakers for the evening and Prosecutor Wendling will be a participant as well.

Provided was a listing of upcoming trainings that are available to Board members should they wish to attend.

F. Community Mental Health Association (CMHA) Business – D. Johnson

1. Weekly Update - Provided for information.
2. Winter Conference Feedback

Ms. Johnson stated that two of the sessions she attended were phenomenal – one was on Human Trafficking and the other was on Recovery-Oriented Leadership. The Recovery-Oriented Leadership which suggested a community engagement survey to determine how welcoming your community is and how recovery oriented it is. Ms. Johnson stated that she had been involved in a meeting with one of the Robbins Brothers who owns a business downtown by the Sail In Café and Bus Depot who expressed concerns with the individuals we serve and the influx of these individuals outside his building/business. Concerns raised included poverty, homelessness, substance use and mental health. She suggested that possibly he and his staff may be interested in some training such as Mental Health First Aid or Ms. Gallagher and Mr. Slusher have a training on how to address individuals with challenging behaviors.

X. DIRECTOR’S REPORT – D. Johnson

- Ms. Johnson will send out an e-mail with the “In the Know Newsletter” and the 298 Initiative Update.
- We are working on creating a video with GBS Media. One will be a 3-minute general video with regards to CMH and the other will be a 1-minute video addressing the need for services to children with autism.

XI. BOARD FORUM

A. Nominating Committee Appointments

Currently there are two Officer positions becoming available in April. The two positions needing to be refilled are Chairman and Vice Chairman. Chairman Priemer stated that Ms. Thomson may remain as Vice Chairman for another year but may be interested in another position.

Volunteering to serve on the Nominating Committee were Mr. Rieves, Ms. Ames and Ms. Jowett-Lee. The proposed Slate of Officers will be brought back to the Board at its March meeting.

B. Board Member Terms Expiring

We have four Board members whose terms will expire March 31, 2019. They are: Tony Essian, Ed Rieves, Lori Ames and Martha Partipilo. The County has sent out letters asking for notification if you are interested, or not, in being reappointed. These are to be returned by February 22nd.

C. Attendance Report

Provided for information to Board members was a report of Board member meeting attendance to date.

XII. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD - None

XIII. ADJOURNMENT

It was moved by Mr. Essian, seconded by Mr. Rieves, to adjourn. **MOTION CARRIED.** With no further business to discuss the meeting was adjourned at 7:15 pm.

Respectfully submitted,

Lori Ballor-Gauthier
Recording Secretary