

7ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
3111 Electric Avenue
Port Huron, Michigan 48060

GROUP MEETING: SCC Community Mental Health Board
SUBJECT: Regular Meeting
PLACE: St. Clair County Community Mental Health
3111 Electric Avenue, Port Huron
DATE: November 21, 2017
TIME: 6:00 p.m.
PRESIDING: Edwin J. Priemer, Chairman

PRESENT: S. Armstrong, J. Bligh, J. Jowett-Lee, V. Lock, E. Priemer, E. Rieves, M. Serafin, N. Thomson, S. White (arrived 6:05 pm)
CALL IN: No one
ABSENT: L. Ames, E. Peters, One Board Vacancy
ALSO PRESENT: Guest(s): Reva Mitchell, Student/Wayne State University
Staff: T. Pingitore, K. Farr, S. Kammer, L. Gauthier

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Chairman Priemer.

II. CITIZENS WISHING TO ADDRESS THE BOARD

There were no citizens wishing to address the Board.

Chairman Priemer extended a warm Ms. Reva Mitchell who is completing her internship at CMH from Wayne State University and is being mentored by Ms. Kammer.

III. AGENDA CHANGES – None

IV. PRESENTATION OF PREVIOUS MEETING MINUTES

It was moved by Ms. Serafin, seconded Mr. Rieves, to approve the minutes of the November 7, 2017 CMH Board Meeting, as presented. **MOTION CARRIED**

V. PRESENTATION OF OCTOBER RECEIPTS/DISBURSEMENTS & ELECTRONIC TRANSFERS

It was moved by Ms. Thomson, seconded by Mr. Rieves, to approve the October Receipts / Disbursements and Electronic Transfers, as presented. **MOTION CARRIED**

VI. PRESENTATION OF BILLS TO BE PAID

It was moved by Ms. Thomson, seconded by Ms. Serafin, to approve the Bills to be Paid in the amount of \$3,780,022.74, as presented.

Discussion: Ms. Bligh asked who reviews the bills prior to them coming to the Board. Ms. Farr explained that each purchase is submitted on a purchase order that is reviewed and approved by a

director/supervisor prior to being submitted for payment. Ms. Bligh questioned the following payments: 1) Two payments in the same amount for the Comfort Inn. Ms. Farr explained that sometimes an individual is discharged from the hospital and they don't have anywhere to go that night so they are given a one-night stay at the hotel. 2) Multiple phone carrier usage. Ms. Farr explained that Verizon is the cell phone carrier while the other carriers such as AT&T provide phone service to our different locations. 3) The travel expense/payout of mileage for some individuals. Ms. Farr replied that although we have a large fleet of vehicles, they are not always accessible to staff which causes them to use their own personal vehicle for meetings or transporting of individuals. Ms. Bligh questioned the insurance coverage for staff transporting individuals in their own personal vehicle. Ms. Pingitore stated that she will review our insurance policy and bring back the information to the next Board meeting.

Ms. Serafin asked what the payment of \$14,000 to myStrength was for. Ms. Kammer explained that this is a yearly charge for a 24 hour on-line, self-help application for anyone in St. Clair County. It contains information on depression, substance use, meditation, coping skills, etc. Also questioned was the \$1,000 payment for Alexander's Banquet Facility for 2018; was it a deposit for the 2018 Annual Meeting; yes it was.

MOTION CARRIED

VII. ITEMS FOR ACTION

A. MDHHS/St. Clair CMH FY 18 Management MH Supports & Services Contract Amendment #1

This is an amendment to the General Fund contract. The Contract and Financial Issues (CFI) Committee of the Community Mental Health Association of Michigan (formerly known as the Board Association) has conducted a thorough review of the contract amendment and is recommending approval. Provided to the Board was a brief summary of the changes.

It was moved by Ms. Thomson, seconded by Mr. Rieves, to approve the MDHHS/St. Clair CMH FY 18 Management Mental Health Supports and Services Contract Amendment #1, as presented.

MOTION CARRIED

VIII. INFORMATIONAL ITEMS

A. Finance – K. Farr

1. September Preliminary Funding Bucket Report

Reviewed by Ms. Farr was the Preliminary FY 17 Funding Bucket Report. She stated that there may be minor adjustments pending review by the auditors mainly due to closing adjustments that may occur with year-end settlement.

Medicaid actual expenses are coming in approximately \$300,000 under projection due to hospital costs running approximately \$210,000 under budget.

Healthy Michigan deficit is running under budget by \$60,500.

Autism service costs continue to exceed the fee screens. These costs will be covered by the Medicaid surplus in the amount of \$95,000. Ms. Jowett-Lee asked what the Department is doing about this. Ms. Farr replied that the Department is going to cover the total amount of the cost of the fee screens for FY 18; however, they are still looking at the fee screens for

setting rates now that they have a full year of costs. The costs we incur now will affect our reimbursement in two years. Ms. Farr stated that the Department is still reviewing our costs for 2016 since we were an huge outlier compared to other CMHs; documentation was provided for the expenses. She noted that Genesee had the same issue in finding qualified staff and then finding supervisors that were qualified to supervise these specialized staff.

The General Fund surplus ended up significantly less than the projected amount of \$326,000 due to the 236 Transfer of \$200,000 to Ottawa County CMH. This reduced our carry forward but we were still able to carry forward the allowable 5%. Chairman Priemer noted that we have also been the recipient of a 236 Transfer from Sanilac and Genesee CMH in the past.

With the surplus General Fund we were still able to cover the deficit in the SED and Children's Waiver.

B. Integrated Healthcare – S. Kammer

1. Hepatitis A Information

Ms. Kammer apprised the Board that Southeastern Michigan is experiencing an outbreak of Hepatitis A. A vaccination clinic was held in Algonac in response to a restaurant incident caused by an infected food handler. Hepatitis A is a highly contagious liver disease. To date there are 509 confirmed cases (426 or 80% were hospitalized) in Southeastern Michigan resulting in 20 deaths. St. Clair County has 20 confirmed cases. The Department has asked us to come up with a plan as to how we are going to address this issue. A vaccination clinic is scheduled to be held here on Thursday, November 30th from 1:30-3:30 pm for employees and individuals we serve. People's Clinic has also been offering vaccinations for Medicaid individuals and the uninsured. The Health Department is also extending their walk-in clinic for vaccinations. Posters are located throughout the building as well as our satellite offices and on Facebook.

Ms. Pingitore noted that some cleaners are not effective in killing this virus. As such, we have forwarded this information to our Facility Department to assess our cleaners and do what we can to stop the spread of this virus.

C. Region 10 Update – S. Armstrong

1. Board Meeting Minutes (10/20/2017)

Mr. Armstrong stated that there are two areas that were of significance. The first issue is a commercial on TV where an accountant of the parent company of the auditing firm used to prepare Region 10's audit was meeting with healthcare administrators and offering to see what they could do to help them gain access into the behavioral health arena. Mr. Armstrong felt this was implicit support for taking behavioral health and putting it under physical health. Significant discussion took place as to whether or not Region 10 should stay with its current firm that we believe could be undermining our demise. A roll call vote was held and the vote was in favor of conducting an RFP for auditing services. The RFP Review Committee met and recommended staying with the firm currently used.

Secondly, over the last year Region 10 has been working towards achieving NCQA certification. It was believed that the State was going to require this certification of PIHPs. By achieving this certification would put Region 10 in a position to compete with

larger healthcare agencies. The State has recently stated that they will not be requiring this certification of PIHPs. The issue was raised at the meetings that if the State was not going to require this certification, why do it. Some felt it should be pursued since a lot of work has already been completed while others questioned where the extra staff time was going to come from. This was put to a roll call vote and the accreditation process was stopped.

D. Community Relations Report – T. Pingitore

Overviewed by Ms. Pingitore was the Community Relations Activity Report covering the period of October 2017. This report covers the paid/unpaid marketing coverage as well as Facebook and Casual for a Cause activities as well as Community Outreach activities.

Highlighted were the following upcoming events which have already taken place in November. However there still is the “No Shave November” and the Soup Kitchen Santa to be held on December 20th.

E. Executive Director Evaluation – E. Priemer

Chairman Priemer reminded Board members to turn in their completed evaluation of Ms. Johnson’s performance for 2017. The feedback will be aggregated and shared with the Personnel Committee who will report back to the full Board on the findings.

IX. DIRECTOR’S REPORT – T. Pingitore

In Ms. Johnson’s absence Ms. Pingitore provided the Director’s Report.

A. Provider Enrollment Fitness Feedback

We received from the Department a proposed change to the Medicaid policy for providers. There currently is exclusion criteria dependent on the level of crime committed. What is being proposed is the heightening of the exclusion criteria to prevent additional individuals from becoming providers. The intention is good; however, what will happen is that they are looking to exclude anyone that has had a felony or misdemeanor conviction from becoming a Medicaid Provider for 10 years; currently there are different tiers. We are concerned as to how this will affect our peer support workforce (currently have 20). These individuals are very valuable because of their “lived” experiences. In the proposed policy there is no grandfather clause; however, there was a reinstatement request clause but not a lot of detail provided. Mr. Rieves reiterated the importance of peer support.

There was a feedback period to the policy. St. Clair CMH, Region 10 PIHP and Judge Tomlinson each provided feedback. Copies were provided.

B. Section 298 Update

Section 298 instructs the Department to implement up to three pilot projects to achieve fully financially integrated Medicaid behavioral health and physical health benefit and financial integration demonstration models. They are looking to have three pilots to test the integration model. Kent County CMH has been selected be the first demonstration model. Ms. Pingitore stated that to her knowledge no CMH has volunteered to be a pilot The Department will need to provide a report back to the Legislature detailing the progress, timelines and identified barriers and how they may be addressed. The report has been submitted and a copy was provided to the

CMHs yesterday. There were a lot of barriers identified which will require changes to the Mental Health Code, CMS changes and different Public Acts. In addition there are many areas that the Medicaid Health Plans are not educated on that the Department would have to provide technical training such as peer supports, person-centered planning, recovery, self-determination, home and community based rules, etc. The next step is the issuance of the RFI to solicit CMHs that might be interested in becoming a pilot. This is to be issued in December. The targeted date to implement the pilot project is July 2018; starting mid-year is also of concern in relation to CMHSPs reporting requirements and affects our rate development.

C. Gift of Knowledge

Each year CMH purchases books regarding mental health topics and donates them to the St. Clair County Library System as part of our “Gift of Knowledge” project. The donation takes place during Mental Health Month. Your donation will go towards the purchase of books that we have identified or if you know of a specific book/topic you would like your donation to go towards we can do that as well. Targeted areas of interest for the books include integrated health care and trauma informed care.

D. Save the Date – Sandy Kammer Retirement Party

Ms. Sandy Kammer, Associate Director of Program Operations, will be retiring after 37 years of service to the Agency on December 31st. A Retirement Party is scheduled for Thursday, December 14th at The Alley Room on Quay Street from 5:00 – 8:00 pm. Board members are invited to attend! Please RSVP of your attendance to Tracy Goyette.

E. Chamber News – Open House

On Wednesday, December 6th from 4:00 – 6:00 pm an Open House will be held to meet St. Clair County Child Abuse/Neglect Council’s new Executive Director, Ms. Sherry Archibald. The Open House is hosted by the Blue Water Ambassadors and will be held at the SCCCAN Council Office.

F. In the Know Newsletter

Provided to the Board was the November issue of the “In the Know” newsletter that is given to staff and Contract Agencies in an effort to keep them informed of Agency happenings. The Giving Tree is up and tags are available to be taken to purchase Christmas gifts for those we serve.

X. BOARD FORUM

A. Advisory Council Meeting Minutes (10/26/17)

Ms. Serafin made reference to a discussion that occurred at the meeting with regards to what one Advisory Council member had done after a family member committed suicide. In the eulogy she wrote stating that suicide is not always preventable...even though the person was trying to do what they believed the family wanted, sometimes you cannot change the way someone feels about the future of their life.

XI. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD - None

XII. ADJOURNMENT

With no further business to discuss, Chairman Priemer adjourned the meeting at 7:00 pm.

Respectfully submitted,

Lori Ballor-Gauthier
Recording Secretary