

7ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
3111 Electric Avenue
Port Huron, Michigan 48060

GROUP MEETING: SCC Community Mental Health Board
SUBJECT: Regular Meeting
PLACE: SCCCMH West: Capac
14675 Downey Street, Capac
DATE: October 17, 2017
TIME: 6:00 p.m.
PRESIDING: Edwin J. Priemer, Chairman

PRESENT: L. Ames, J. Bligh, E. Priemer, E. Rieves, M. Serafin, N. Thomson
CALL IN: No one
ABSENT: S. Armstrong, J. Jowett-Lee, V. Lock E. Peters E. Smafield, One Board Vacancy
ALSO PRESENT: Guest(s): Renae Kiehler, IHC
Staff: T. Pingitore, K. Gallagher, L. Gauthier

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Chairman Priemer.

II. CITIZENS WISHING TO ADDRESS THE BOARD

There were no citizens wishing to address the Board.

Chairman Priemer extended a warm welcome to our new Board member, Ms. Jackie Bligh, representing District 1.

III. AGENDA CHANGES – None

IV. PRESENTATION OF PREVIOUS MEETING MINUTES

It was moved by Mr. Rieves, seconded by Ms. Thomson, to approve the minutes of the October 3, 2017 CMH Board Meeting, as presented. **MOTION CARRIED**

V. PRESENTATION OF SEPTEMBER RECEIPTS/DISBURSEMENTS & ELECTRONIC TRANSFERS

It was moved by Ms. Serafin, seconded by Ms. Ames, to approve the September Receipts / Disbursements and Electronic Transfers, as presented. **MOTION CARRIED**

VI. PRESENTATION OF BILLS TO BE PAID

It was moved by Mr. Rieves, seconded by Ms. Thomson, to approve the Bills to be Paid in the amount of \$3,465,228.35, as presented. **MOTION CARRIED**

VII. ITEMS FOR ACTION - None

VIII. INFORMATIONAL ITEMS

A. St. Clair Operations –K. Gallagher

1. Mental Health and Law Enforcement

Provided to the Board was a copy of the Table of Contents detailing the areas that were addressed in the train-the-trainer “Managing Mental Health Crisis.” The training covered mental illness, substance use and intellectual disabilities. CMH staff attending the training were Amy Smith and Adrienne Luckenbacher along with two sheriffs. Training will be provided three times a year (2 day / 6 hour training) to all sheriffs and newly hired deputies. We will be working collaboratively with the Sheriff Department in providing these trainings.

2. Community Enterprises T-Shop

Community Enterprises will be closing its T- Shop in April. They have been letting individuals know and doing their best to make sure the needs of these individuals are addressed in other ways. A lot of the positions there were not work related and some individuals were unable to receive a paycheck which we have to move towards to be in compliance with the home and community based waiver changes.

3. Employee and Team of the Month: August

Employee of the Month for August was Mike Klemmer. He is in charge of the Facilities Department and is split with the Finance Department. He has been a great addition to Facilities. He managed the NBS contract, the renovations for Region 10 along with the ABA Program move doing a great job with it all!

Team of the Month for August were the National Night Out Volunteers. This event is held on an annual basis promoting police/community partnership and neighborhood camaraderie to make neighborhoods safe and better places to live. This group of individuals (Tammy Lake, Sandy Kammer, Lori O’Hare, Brigitte Cameron and Sarah Herrle) helped out representing CMH promoting a positive relationship between the community and CMH.

B. Contract Management – K. Gallagher

1. Intervention Center – Mental Health Coordination FY 18 Agreement

Three years ago when we lost our General Fund we had to pull back services from the Jail. The Jail felt that this was a valuable service and continued the program. We told them at that time should you have additional General Fund we would help support the program. With the additional General Fund we had this year we provided them with \$49,000 which provides funding for an extra part-time Clinician at the Jail. We did state that we would continue to fund this position so long as General Funds were available. Overall the contract is \$189,000 with CMH providing \$49,308.76 funding for FY 18.

C. Region 10 Update – E. Priemer

No additional information to report. The PIHP Board meets this Friday, October 20, 2017.

D. Community Relations Report – T. Pingitore

Overviewed was the Community Relations Report for the period of September 2017. The report covers the paid and unpaid marketing coverage as well as Casual for a Cause, Community Outreach Events, Upcoming Events/Activities and Facebook Reports for both CMH and the Sail In.

Upcoming events include: ABA Program Open House to be held October 25th from 4 – 6 pm; “Noises Off!” presented by the CMH players with two performances on November 3rd (12 noon - FREE and 7 pm) and one on November 4th at 7 pm. All performances will be held at the Citadel Stage. Ms. Serafin suggested Board members who are on Facebook to “like it” so it is shared with friends and family. Tickets were made available.

E. Board Association Business – T. Pingitore

1. FridayFacts

Highlighted areas included: 1) Status Report for Section 298: Michigan Public Health Institute has been chosen as the Project Facilitator. The Project Evaluator will be The Institute for Healthcare Policy and Innovation at the University of Michigan. The four key components are: Development of the Pilots; Development of the Demonstration Model; Development of the Evaluation Plan and Analysis of the Policy. At the upcoming Board Association Conference, Ms. Johnson received an invitation to attend a meeting where an update of Section 298 will be provided.

IX. DIRECTOR’S REPORT – T. Pingitore

In light of Ms. Johnson’s absence, Ms., Pingitore provided the Director’s Report.

A. Allen Road Group Home

Allen Road Group Home is a 6 bed, licensed facility that is owned by St. Clair CMH and operated by IMPACT. It is an older home that needs renovations. A bid process was conducted with six contractors and two bids were received. The renovation costs ranged from \$46,000 to \$60,000. In light of the cost of the renovations and still not having exactly what we would like, Management is questioning the cost of the renovations versus purchasing a new home. The home appraised at \$220,000 a couple of years ago. We owe less than \$100,000 for the home.

A local relator has been contacted and we have given them criteria of what we are looking for. Ideally we would like to have a home with six bedrooms or if the rooms were large enough they could be spilt (2,200 to 2,600 square foot home). Board members suggested that we also price out a new build, as it would allow us to have it built 100% to our specifications. Any information would be brought back to the Board before action is taken.

Ms. Thomson stated that the Community Foundation has funds that must be given out before December 31st in six areas. It was suggested that we look into obtaining any grants possible for the home. Ms. Pingitore stated that she will follow up on this.

B. 236 Transfer

At the last Board meeting Ms. Farr updated the Board as to our financial status as of the end of August. At that time our expenditures were running under what was projected and this has

continued leaving approximately \$200,000 in Federal fund dollars to be returned to the State. In light of returning these funds to the State, we sought and received permission from the Department to provide a 236 Transfer to Ottawa County who is overspent in their General Fund by \$600,000. We, along with Bay-Arenac and AuSable were able to provide them \$430,000 in total (St. Clair - \$200,000, Bay-Arenac - \$150,000 and AuSable - \$80,000). A thank you was received!

X. BOARD FORUM

A. By-Law Revision – E. Priemer

Reviewed by the Board was the proposed language change Section XII. Meetings.D.

To summarize the discussion, the following wording change was suggested for Section XII. Meetings:

D. Participation by Remote Communication Board Meeting Participation

Participation at Board meetings is extremely important to conduct the business of the Community Mental Health Board. Board members are expected to be physically present at regular scheduled meetings. Members with frequent absences not due to extenuating circumstances such as out-of-town travel, job duties, sickness, may be asked to resign their position to open the position for active participation by another member. The appointing County Commissioner will be notified of this request for resignation.

A member may participate in a meeting by a conference telephone or other means of remote communication by which persons participating in the meeting can hear each other. A member participating by remote communication will be considered present for the purposes of a quorum and will be entitled to vote.

It was moved by Ms. Thomson, seconded by Mr. Rieves, to move By-Law Revision to an Item for Action. **MOTION CARRIED**

It was moved by Ms. Thomson, seconded by Mr. Rieves, to accept the changes to the By-Laws regarding Board Member Participation and request for resignation with the clarification of changing the two paragraphs around with the addition of notification to the appointing County Board of Commissioners. **MOTION CARRIED**

B. Advisory Council Meeting Minutes (09/28/17)

Presented for information.

XI. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD

- Ms. Thomson stated that she really enjoyed the movie “No Letting Go” and thought the whole night was really fantastic! She strongly encouraged Board members to go on Amazon to view the movie. Ms. Pingitore stated that Ms. Silverman presented at the Winter Conference where a snip it of the movie was shown in February.
- Ms. Serafin asked if we have received any other candidates for the current Board vacancies. Chairman Priemer advised that the person Ms. Johnson had been talking to is unable to be on the

Board. However, we do have a former Board member interested in returning to the Board and this vacancy has not yet been filled.

- Ms. Ames stated that she heard that \$1,000 spent for a dog to sniff out bed bugs. Ms. Gallagher stated that this is true and we will be bringing the dog back again. The reason for the dog is that they are able to sniff out “hot spots” for the bed bugs. Because our building is so large, this helps to locate the infested area. Ms. Gallagher stated that it is not just our building; bed bugs are in programs as well and are difficult to fight.

Ms. Ames brought up the issue of transportation and bed bugs. In speaking with CMH van driver, Ms. Ames stated that the van driver was not aware that an identified home had bed bugs and felt they should be made aware. Ms. Gallagher concurred and stated that programs need to notify us so the vehicle can be vacuumed and sprayed.

Ms. Gallagher stated that a bed bug training will be held on Friday, October 27th at CMH. Notification of the training will be sent out to Board members if they should wish to attend.

XII. ADJOURNMENT

It was moved by Ms. Thomson, seconded by Mr. Rieves, to adjourn. **MOTION CARRIED** With no further business to discuss the meeting was adjourned at 7:10 pm.

Respectfully submitted,

Lori Ballor-Gauthier
Recording Secretary