

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
3111 Electric Avenue
Port Huron, Michigan 48060

GROUP MEETING: SCC Community Mental Health Board
SUBJECT: Regular Meeting
PLACE: St. Clair County Community Mental Health
3111 Electric Avenue, Port Huron n
DATE: October 2, 2018
TIME: 6:00 p.m.
PRESIDING: Nancy Thomson, Vice Chairman

PRESENT: L. Ames, S. Armstrong, J. Bligh, A. Essian, J. Jowett-Lee, M. Paulus, E. Rieves, M. Serafin, M. Smith, N. Thomson
CALL IN: No one
ABSENT: E. Priemer, S. White
ALSO PRESENT: Guest(s): M. Wiegand, IHC
Staff: T. Pingitore, K. Farr, K. Gallagher, M. Measel-Morris, T. Delor, L. Gauthier

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Vice Chairman Thomson.

II. CITIZENS WISHING TO ADDRESS THE BOARD – None

III. AGENDA CHANGES – None

IV. PRESENTATION OF PREVIOUS MEETING MINUTES

It was moved by Mr. Rieves, seconded by Mr. Paulus, to approve the minutes of the September 4, 2018 CMH Board Meeting, as presented. **MOTION CARRIED**

V. PRESENTATION OF AUGUST RECEIPTS/DISBURSEMENTS & ELECTRONIC TRANSFERS

It was moved by Ms. Serafin, seconded by Ms. Bligh, to approve the August Receipts / Disbursements and Electronic Transfers, as presented. **MOTION CARRIED**

VI. PRESENTATION OF BILLS TO BE PAID

It was moved by Mr. Smith, seconded by Ms. Bligh, to approve the Bills to be Paid in the amount of \$4,256,879.15, as presented. **MOTION CARRIED**

VII. ITEMS FOR ACTION

A. Region 10 PIHP / St. Clair CMHA Medicaid Contract FY 19 – T. Pingitore

Presented by Ms. Pingitore was the Executive Summary for the contract with Region 10 PIHP which covers Medicaid services for FY 19. The changes are minimal: 1) Care Connect 360 has a

new report requirement; 2) In the Delegation Agreement the Practice Guidelines are being removed as they are now being provided by Region 10; 3) CMH Staffing Lease Agreement is updated; and, 4) Minor language changes in the CMH Reporting Requirements. It was noted that due to the recently completed HSAG review Region 10 underwent, future contract amendments are expected.

It was moved by Mr. Armstrong, seconded by Ms. Jowett-Lee, to approve the Region 10 PIHP/St. Clair CMH CMHA Medicaid Contract FY 19, as presented. **MOTION CARRIED**

B. **MDHHS / St. Clair CMH General Fund Contract FY 19 – T. Pingitore**

The Michigan Department of Health and Human Services has moved to have the contracts signed electronically through e-grams (this is currently used with grants for approval and reporting). Ms. Pingitore stated that there are no changes for FY 19 in the contract language itself when compared to FY 18. The only change is in the funding level over the next five years St. Clair will be receiving approximately \$850,000 more in GF dollars, with \$170,000 of that expected in FY 19. We do expect that there will be some language and attachment changes forthcoming; those will be brought to the Board once received.

It was moved by Mr. Smith, seconded by Mr. Paulus, to approve the MDHHS/St. Clair CMH General Fund Contract FY19, as presented. **MOTION CARRIED**

C. **Behavioral Health Response Worldwide Contract – M. Measel-Morris**

Behavioral Health Response (BHR) is the agency that provides our after-hour crisis intervention and linkage to CMH services via telephonic services. This is a contract renewal with no changes from the previous fiscal year regarding contract language. The only change is to the Lapeer County CMH Call protocol.

It was moved by Mr. Armstrong, seconded by Ms. Serafin, to approve the Behavioral Health Response Worldwide Contract for the period of October 1, 2018 through September 30, 2019, as presented. **MOTION CARRIED**

D. **LocumTenens Addendum: Todd Chisholm – T. Pingitore**

Presented by Ms. Pingitore was an addendum to the existing contract with LocumTenens.com for the services of Mr. Todd Chisholm, PA. The duration of the contract is for three months with the option to extend. He is scheduled to provide psychiatric coverage 30 hours/week (5 six hour days) beginning October 22, 2018. Dr. Saeed will be providing supervisory coverage.

Ms. Bligh questioned the additional fees noted. Ms. Pingitore explained that the only applicable fees are the regular rate, malpractice, Admin fee and deposit. The car provided will be one from our fleet and lodging has not yet been secured; in the past we have spent \$100 per night (government rate).

It was moved by Mr. Smith, seconded by Ms. Jowett-Lee, to approve the LocumTenens addendum for Mr. Todd Chisholm, PA, as presented. **MOTION CARRIED**

VIII. INFORMATIONAL ITEMS

A. Recipient Rights Advisory Committee Meeting Report – T. Delor

The Recipient Rights Advisory Council met on September 11, 2018 at McLaren Hospital. Ms. Telly Delor provided an overview of the meeting's agenda. Highlights included: 1) Aggregate Data Report which is completed on a quarterly basis. During the reporting period of June 1 through August 31, 2018 the Office of Recipient Rights received 85 new complaints consisting of 90 allegations and completed 14 previously pending complaints consisting of 19 allegations. 2) The RRAC had three goals for FY 18 and all three are ongoing and are expected to be met. There is one goal that is ongoing to address the recommendation of the Committee to establish a state-wide registry to capture data specific to substantiated allegations of Abuse I & II and Neglect I & II. We are hoping to secure a legislator that will spearhead this initiative. 3) Staffing Level: Ms. Delor stated that this has been reviewed and it is recommended that the currently staffing level of 1.93 FTE be maintained for FY 19. 4) MDHHS-ORR Triennial Assessment took place June 12-14, 2018. We received a score of 192 out of 194 points earning a Substantial Compliance. A Plan of Correction was required and submitted to the Department on August 14th.

The next Recipient Rights Advisory Committee is scheduled for December 4, 2018 at 12 noon here at CMH. Ms. Delor stated that she will be presenting the Recipient Rights Annual Report for FY 18 at this meeting and at the CMH Board Meeting that evening to submit to the Department.

B. August Funding Bucket Report & Financial Statement - K. Farr

Funding Bucket: In reviewing the Funding Bucket report as of August 31, 2018, Ms. Farr stated that at 11 months we are still showing a surplus in Medicaid funds which we will use to cover the deficit spending in Healthy Michigan. Overall our expenditures are running approximately \$558,000 under projection. The bulk of this is in the payroll costs (\$297,000) mainly in the Adult and Autism Programs. The impact to this for Medicaid is that we are showing a surplus that will lapse back to Region 10 of approximately \$367,000.

In the area of General Fund, we are running approximately \$97,000 over the FY 18 projection. There were two individuals who have expenditures and their Medicaid had lapsed. Once we get their renewals in, these funds will be reimbursed retroactively.

Ms. Farr stated that we have received "thank you" letters from the contract agencies for the 2% increase that was passed on to them.

Financial Statement: In reviewing the August 31, 2018 Financial Statement, Ms. Farr advised the Board that we have sufficient total current assets (\$12.7 million) to cover our current liabilities. When we take into account the non-current assets and long-term liabilities, this throws us into a net deficit position.

Ms. Farr stated that she attended the Regional Finance Officer's Meeting on Monday, October 1st where she was informed that our FY 19 budget has been approved as submitted. According to Mr. Carpenter, Region 10 is not looking to lapse any dollars back to the State and because of the additional funding received for FY 19, we will not be using any funds from the savings or Internal Service Fund (ISF) accounts.

Additionally, Ms. Farr noted that our auditors will be coming in beginning December 17th to conduct the FY 18 audit.

C. St. Clair Operations – K. Gallagher

1. Certified Community Behavioral Health Clinic (CCBHC) Status Update

Ms. Gallagher advised the Board that we have received an e-mail from SAMHSA that we were not selected to be funded at this time to become a CCBHC. Those from Michigan that were funded include Healthwest (Muskegon CMH), West Michigan CMH, Guidance Center of Southfield, Kalamazoo CMH, Community Network Services (Novi), Easter Seals (Auburn Hills) and Clinton-Eaton-Ingham CMH. We have not yet received the full report; but will continue to look for grants in this area that might be a fit for us.

2. Individual Plan of Service Training – Department of Health & Human Services

Ms. Gallagher is part of a State-Wide Committee Meeting (representing Region 10) looking to create one streamlined Individual Plan of Service form that also meets all the auditing standards. Currently there are several different forms being used and the process is very lengthy. They will be meeting again in October and December.

3. Employee & Team of the Month: July

Employee of the Month for July is Ms. Pat Gillard. She recently organized and facilitated the Family Fun Day at Goodell's Park as part of her Autism Support Group with over 100 families in attendance. She also runs the Autism Parent Support Group.

Team of the Month for July is ABA Staff. Over the past year the ABA Program staff have consistently overcome the many challenges presented by building (plumbing issues) and staffing issues. They consistently rose to the occasion to provide the best possible services to the individuals and families served by the ABA Program by seeking alternative places for services when the facility was not available.

D. Administrative Services – T. Pingitore

1. Corporate Compliance Annual Report FY 18

This Annual Report addresses the activities that took place during FY 18 with regards to Corporate Compliance covering the period of October 1, 2017 through September 30, 2018. Such activities include: Assessment and Evaluation with regards to: utilization management, grievance and appeals; complaints, including fraud, waste and abuse; as well as contract monitoring. Included is a list of prevention activities, recommendations for going forward and an update on the FY 18 goals. Ms. Pingitore highlighted the results of statistics for each of the areas. She noted that the Agency does have a Privacy and Security Committee that meets regularly that review the HIPAA risk assessment that we are required to do annually.

2. Corporate Compliance Plan FY 19

Ms. Pingitore stated that this plan is reviewed annually by the Corporate Compliance Committee and brought to the Board. The purpose of the Corporate Compliance Program is to act as an internal control, educating and training staff, detecting misconduct, fraud, waste and abuse, and in investigating and reporting such as is required. It also addresses the function of the Corporate Compliance Office and states the goals for the Compliance Program for FY 19. Goal #2 is new for FY 19 – Report Quarterly on Program Integrity Activities. This is a new requirement of Region 10 in this year's contract. Removed was the goal which addressed reporting on significant events; it was felt that this was ambiguous.

E. Region 10 PIHP Update – N. Thomson

1. Board Meeting Minutes (08/17/18)

Presented for information were the meeting minutes of the August 17th meeting.

F. Community Relations Report & Upcoming Trainings – T. Pingitore

Community Relations Report: Presented was the Community Relations Report that covered the month of September. Noted was the St. Clair Child Abuse & Neglect’s Annual Roofsit Fundraiser of which Ms. Johnson participated and raised a significant amount of funds. A “thank you” was extended to Board members on behalf of Ms. Johnson for their donation. A check in the amount of \$1,286.40 was presented from staff collections.

Highlighted upcoming events include:

November 2 & 3 – “Funny as a Crutch” presented by the CMH Players; tickets are available. Ms. Jowett-Lee asked if the Kevin Hines presentation had been rescheduled. Ms. Pingitore replied that she will follow up; she believes it is in November.

Upcoming Trainings: Presented was the list of upcoming trainings for October. Board members are invited to attend and to register with Ms. Tammy Lake.

G. Community Mental Health Association Business – T. Pingitore

1. Weekly Update (Former FridayFacts)

The FridayFacts has a new look! The look and format has changed. Ms. Pingitore noted that it names 4 of the CCBHs; however there have been 3 more named since the publishing of this newsletter as Ms. Gallagher referenced earlier. One additional item of information addresses redistricting reform and marijuana legalization.

2. Fall Conference

We have three Board members attending: Ms. Thomson, Ms. Jowett-Lee and Mr. Smith. If anyone else is interested in attending please let us know tonight.

IX. DIRECTOR’S REPORT – T. Pingitore

A. Current System vs. Section 298 Flow Chart

This graphic depicts how the State currently contracts with the CMH system versus the Proposed Section 298 Pilot System. The Department has announced that they will be issuing an RFP by January 2019 to have an existing PIHP manage the unenrolled population for those Section 298 pilots. Some of those folks that would be served do not have a selected health plan. The question raised is who will coordinate the care for these individuals. It is believed that 25% of the Medicaid population is not enrolled in a Medicaid Health Plan for management of their physical health serves, but the PIHPs manage the specialty behavioral health benefits for this population. The Department has stated that it will be an existing PIHP that will be awarded the contract to serve this population and have stated that it cannot be a single PIHP such as Macomb, Oakland or Detroit-Wayne. The State is working on a rate with Milliman for this population and a transaction document before the pilots begin.

B. Thank You from...Community Enterprises & Blue Water Developmental Housing

A thank you letter was received from Community Enterprises on behalf of their Board of Directors and Management staff for the temporary rate increase that was provided to them. Also received was a letter from Blue Water Developmental Housing from their Board of Directors and Management Team for the one-time 2% additional funding. They stated that they are committed to passing the entire 2% on to their direct care employees in its licensed residential homes and community living supports programs.

C. Other

Prepare U: Ms. Johnson has met with Mr. Jason Stier, Principal of Riverview East High School in Marine City. He has committed to using this program with his students. Another meeting has been set with regards to resources available. CMH is committing to providing some staff support as well as some funding from our Community Benefit account. Measurable outcomes will be created to track information from this program.

X. BOARD FORUM

A. Advisory County Meeting Minutes (08/22/18)

Meeting minutes were presented for information.

XI. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD

Ms. Bligh asked for an update on the status of the homes we were looking to purchase. Ms. Gallagher stated that the children's home purchase has been placed on hold pending the changes to be made legislatively which have not yet occurred. The Crisis Home to be operated by Innovative Housing needs a lot of work; Community Service workers are being used in the demolition. The Charmwood home has been purchased to replace the Allen Road home and is undergoing minor renovations.

XII. ADJOURNMENT

It was moved by Mr. Armstrong, seconded by Mr. Rieves, to adjourn. **MOTION CARRIED** With no further business to discuss the meeting was adjourned at 7:03 pm.

Respectfully submitted,

Lori Ballor-Gauthier
Recording Secretary