

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
3111 Electric Avenue
Port Huron, Michigan 48060

GROUP MEETING: SCC Community Mental Health Board
SUBJECT: Regular Meeting
PLACE: St. Clair County Community Mental Health
3111 Electric Avenue, Port Huron
DATE: May 22, 2018
TIME: 6:00 p.m.
PRESIDING: Nancy Thomson, Vice Chairman

PRESENT: L. Ames, S. Armstrong (left 7:10 pm), J. Jowett-Lee, M. Paulus, E. Rieves, M. Serafin,
M. Smith, N. Thomson
CALL IN: No one
ABSENT: J. Bligh, V. Lock, E. Priemer, S. White
ALSO PRESENT: Guest(s): Ken Gonko, The Danielson Group
Staff: D. Johnson, T Pingitore, K. Farr, K. Gallagher, M. Measel-Morris, L. Gauthier

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Vice Chairman Thomson.

II. CITIZENS WISHING TO ADDRESS THE BOARD – None

III. Closed Session

It was moved by Mr. Rieves, seconded by Ms. Jowett-Lee, to move into Closed Session to discuss Union Negotiations and the purchase of a replacement home for Allen Road. **MOTION CARRIED** .

The Board moved into Closed Session at 6:03 pm.
The Board resumed into Regular Session at 6:40 pm.

IV. AGENDA CHANGES – None

V. PRESENTATION OF PREVIOUS MEETING MINUTES

It was moved by Ms. Jowett-Lee, seconded by Ms. Serafin, to approve the minutes of the April 17, 2018 CMH Board Meeting, as presented. **MOTION CARRIED**

VI. PRESENTATION OF APRIL RECEIPTS/DISBURSEMENTS & ELECTRONIC TRANSFERS

It was moved by Mr. Rieves, seconded by Mr. Armstrong, to approve the April Receipts / Disbursements and Electronic Transfers, as presented. **MOTION CARRIED**

VII. PRESENTATION OF BILLS TO BE PAID

It was moved by Ms. Serafin, seconded by Ms. Ames, to approve the Bills to be Paid in the amount of \$3,388,423.16 as presented. **MOTION CARRIED**

VIII. ITEMS FOR ACTION

A. FY 18 CMH Budget Amendment

Ms. Farr presented the revised cost settled budget amendment for FY 18 at the April 17th CMH Board Meeting; formal action is now being sought.

It was moved by Mr. Rieves, seconded by Ms. Ames, to approve the FY 18 CMH Budget Amendment, as presented. **MOTION CARRIED**

B. Allen Road Replacement Home Purchase

It was moved by Ms. Jowett-Lee, seconded by Ms. Serafin, to approve the purchase of the home located in the Charmwood Estate subdivision as replacement for the Allen Road home authorizing Executive Director Ms. Johnson to sign all related documents, as presented.

MOTION CARRIED

IX. INFORMATIONAL ITEMS

A. Finance – K. Farr

1. March YTD Funding Bucket Report & Financial Statement

March YTD Funding Bucket Report: Ms. Farr stated that six months into the year we are showing a surplus of \$1.68 million in Medicaid. There are expenditures that have started mid-March that are not reflected but will commence before the fiscal year ends (rate increases and program expenditures). Even with these expenditures we still anticipate a \$420,000 surplus.

Healthy Michigan: In the past we had been using a “smoothing payment” utilizing Medicaid funds to supplement Healthy Michigan each month. Per Mr. Carpenter’s direction we are no longer doing this so that as a Region it shows that each Board is overspent in Healthy Michigan. We will, however, use the surplus Medicaid at the end of the fiscal year to cover the Healthy Michigan spending deficit (which currently is \$541,000).

General Fund: We continue to spend within our current allocation and are able to cover the deficit in the Children’s Waiver. To date we are experiencing no spending deficit within the SED Waiver. She did note one correction in the report; it should read “YTD SED Expenditures are running \$222,000 under the FY 18 Amendment Budget. Still anticipate having a carry forward of 5% which is approximately \$54,000 going into FY 19.

Ms. Farr stated that in reviewing the six month projection she still anticipates coming within budget for FY 18 with no concerns at this point.

Financial Statement: Ms. Farr reported that we continue to have enough current assets to cover our current liabilities (obligations due within one year). Our current net position is \$6.6 million. When factoring in the non-current assets and long-term liabilities (net pension and OPEB liability) there is a deficit of \$5.8 million.

Currently, the Revenues are running slightly over budget related to direct care worker and residential rate increases over a 12 month period and not all have happened yet. Expenses are running under in the area of externally provided services; mainly in the area of Autism services with Helping Hand not coming to fruition along with adult services running under budget.

B. Program Operations – K. Gallagher

1. ABA Services Update

At the last Board meeting two contracts were approved for the provision of autism services for older children (aged 6 to 21). Since then, Macomb Oakland Regional Center (MORC) has contacted us and stated that they are unable to locate staff in this county for service provision and therefore will not be moving forward with the contract. Autism Systems LLC is in process of hiring a training behavior tech, but this is not occurring very quickly. For our direct operated program, Ms. Gallagher stated that they are over budget due to screen fees. The screen fees are lower than what it actually costs us to provide that service. The Program Supervisor and staff are working diligently to lower the cost with face-to-face activity and making their sessions more back-to-back and trying to find efficiencies.

Ms. Johnson interjected that the State sets the screen fees and the qualifications of staff for services to this program. There is extensive training that must occur even at the tech level. Our problem is that we get staff trained and then they leave for higher pay. Being considered is having staff (at tech level) sign a waiver stating that the cost of the training will be taken from their pay should they leave within a certain time period. Currently the degreed level of staff that we helped pay for their education are required to sign a commitment form.

Ms. Jowett-Lee asked how we are providing the service if we don't have qualified staff. Ms. Johnson stated that this results in a wait list. Ms. Gallagher stated that the contract with Helping Hands had to be pulled because they did not have a qualified provider providing services which led to us suspending services right away. We were hopeful with Autism Services and MORC, this issue would be resolved.

2. ACT/DBT Fidelity

Fidelity reviews were conducted on Thursday, May 17 and Friday, May 18. The ACT Team review was conducted on Thursday. This Team serves our severely mentally ill individuals out in the community. We received good feedback. No official report has been received yet, however, comments were received on the positive interaction with families, good community inclusion, activities/classes offered here at CMH and the united team approach. We have had a lot of turnover with the ACT Team in the last year which is hard on the team, but we are working on it.

The Dialectical Behavior Team (DBT) review was conducted on Friday. This Team serves individuals with a borderline personality disorder. Noted was the improvement from our last assessment conducted in 2014 with services being expanded to the outlying areas. Our goal is to expand serves to adolescents and they stated technical support will be provided to help in this area.

C. Support Services Update – M. Measel-Morris

1. MDHHS Site Visit Schedule

Our MDHHS Site Review is scheduled for June 11–19, 2018 for the Waiver Program. They will be reviewing 15 Hab Support Waiver cases; 6 Children's Waiver cases and 3 Severe Emotional Disturbance cases. This is an extensive review which includes treatment planning/process and ensuring staff are qualified to provide the services stated. A residential

facility and day program will be visited and reviewed against the new home based waiver rules.

2. Provider Satisfaction Survey Report

This is an internal survey that is sent out in March to contract agencies, direct-operated programs and foster care providers. Survey links were e-mailed to 53 programs or individuals with 24 programs or individuals completing the survey. Three areas targeted include timeliness, courtesy and knowledge. The overall satisfaction was 97%.

Ms. Jowett-Lee asked what was being done with the Department that received 77%. Ms. Measel-Morris stated that Customer Service Training will be provided which includes e-mail, telephone etiquette, etc.

3. QIC Mid-Year Goals

Quarterly these goals are reviewed by the individual Departments. There are no major changes. Some goals are completed while others a status update is provided. A year-end report will be provided at the end of the fiscal year.

D. Annual Awards Recognition Comments – N. Thomson

Feedback was sought from Board members who attended this year's Annual Awards Recognition held on May 1st. Overall the event was well received.

Ms. Thomson noted that it was a little longer than usual; she saw interest decline as time went on. Ms. Johnson stated that staff has talked about changes to occur which included shortening the program and seating arrangements. It was noted that once the school age children received their awards the majority left. Next year they will be seated at the back of the room and an announcement made to excuse them if they wish to leave. It was suggested that a table be reserved for Board members. Food was well received, especially the potato bar!

Ms. Ames stated that she liked having the bookmark contest added.

Additional posters, annual reports, bookmarks and writing booklets were made available.

E. Region 10 Update – S. Armstrong

Mr. Armstrong stated that of primary interest to this Board is the news that the Section 298 Pilot Projects have been delayed until October 1, 2019; they were originally targeted to begin October 1, 2018. The question was raised as to what is going to happen: 1) when Genesee pulls out, what occurs with the other CMHs... do we revert back to the Thumb Alliance PIHP; and, 2) what if the pilot projects don't work, do they come back to their original Region? Mr. Armstrong stated that there are Ad-Hoc Committees at the State level looking into these issues.

Mr. Gary Fletcher is also looking at what we exactly have to do to reconfigure the Region 10 Board makeup. Region 10 Board will be conducting Election of Officers next month, no changes are anticipated. Mr. Armstrong stated that we need to ensure that any decisions made are to the benefit of the remaining three CMHs.

F. Community Education/Public Relations Report / Upcoming Trainings – D. Johnson

Overviewed was the Community Education/Public Relations Report. Accompanying Ms. Johnson to the Paul Dingeman Show was the winner from the Art and Writing Contest; both were

interviewed and it was a lot of fun! The “Big Give” through the Community Foundation is coming up June 12th. Proceeds raised for us will be put into our Endowment Fund. As an incentive to donate that day, the Community Foundation has a growing pool of funds that they will be providing a percentage to participating agencies based on donations that day.

Upcoming Trainings: Provided was a list of trainings open to Board members as well as staff. Mental Health First Aid Training will take place for children (June 4) and adults (June 5).

G. Community Mental Health Association Business

1. FridayFacts

The CMHA is 1 of 10 participants funded by the Robert Wood Foundation in the State Learning and Action Collaborative initiative to expand and elevate their existing work around healthcare transformation and integration, payment reform and development of sustainable learning communities. The initiative runs from June 15, 2018 through June 14, 2020 and will provide technical assistance to the CMH Association and a team of trainers/coaches yet to be identified.

Mr. Armstrong left (7:10 pm)

SAMHSA has announced funding opportunities for CCBHC expansion. They will be awarding 25 eligible providers up to \$2 million annually to become a Certified Community Behavioral Health Clinic. Applications are due July 9, 2018. Ms. Johnson stated that we will be submitting a proposal.

2. Section 298 Update

An update is provided weekly by the Department. The biggest update is the delay in the startup date for the pilot projects to October 1, 2019.

3. “Connections” Newsletter – Spring Edition

This is included for Board members to read at their leisure.

X. Director’s Report – D. Johnson

A. Trauma Informed Care Collaboration

P.S. You Are My Hero is a non-profit organization started by Mara McCalmon, who was a victim of crime along with her husband. Ms. McCalmon requested a meeting with Ms. Johnson to discuss how they could work together. Ms. McCalmon stated that she would like to have a community education event on how a traumatic event not only affects the victim but the family, friends and community as well. She learned through her experience that there is not a lot of support for the victim; it appeared that there is more support for the perpetrator.

Ms. McCalmon along with CMH, through our Trauma Informed Care initiative, will help fund a community wide training. Ms. Jowett-Lee, Director of Thumb Coast Counseling, will also be a co-sponsor for this event as well. Provided was a copy of our Agency’s brochure on Trauma Informed Care. Ms. Johnson stated that we also offer weekly TREM groups for both men and women and these are open to the public. For more information contact Melissa. Singer at CMH (810) 966-2584.

B. Community Foundation Quarterly Report

Provided for information is our quarterly fund statement for the period of January 1, 2018 through March 31, 2018.

C. “In the Know” Newsletter – May Edition

This is provided for information. Ms. Johnson noted that on Page 3, the Stryker Chair has been installed. Thanks to Board member, Ms. Jackie Bligh, for bringing this to our attention! It is located on the second floor by the restrooms.

D. Other

- Back in November, we sent feedback to the Department along with Judge Tomlinson and Region 10 PIHP with regards to its “Provider Enrollment Fitness Criteria.” What was stated in this policy was that if you were convicted of a felony or misdemeanor you could not provide any Medicaid services. We have Peer Supports who have been convicted of a crime/misdemeanor. The Department did modify the policy and a revision was sent out. Most of the policy is fine but one area of concern addresses drug related issues denying employment to anyone convicted after 1996. We have hired individuals as Life Coaches with such charges that have been in recovery for years. In addition the Department requires that you have a certain number of Peer Supports; we currently have 22. This policy is scheduled for implementation July 1st.
- PAC contributions will be submitted at month’s end if you are still interested in contributing.
- Mr. Paul Bailey, from Stewart, Beauvais & Whipple, will be at our next Board Meeting (June 5) to present the financial statements for the year ending September 31, 2017 along with the compliance examination. In addition, Dr. Saeed will give a short presentation on Suicide Prevention.
- Ms. Jowett-Lee asked if Region 10 will be hosting a meeting with the CMH Board as they have in the past. Ms. Johnson stated that she was not aware of any, but will ask.
- A home inspection was conducted on the facility we are looking to purchase from McLaren on Lincoln. There might be asbestos and if there is, we have a Facilities Technician who is a general contractor and is certified in asbestos abatement to remove it.

XI. BOARD FORUM

A. Advisory Council Meeting Minutes (04/26/18)

Minutes from this meeting are provided for your information. Concern was expressed for the lack of beds in the county for the developmentally disabled and person with autism. Medicaid puts Autism in a medical diagnosis which restricts them for housing.

XII. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD

- Ms. Thomson stated that she liked the 5K run, organization was great!
- Mr. Rieves announced his resignation from the CMH Board.

XIII. ADJOURNMENT

It was moved by Mr. Rieves, seconded by Mr. Paulus, to adjourn. **MOTION CARRIED** . With no further business to discuss the meeting was adjourned at 7:45 pm.

Respectfully submitted,

Lori Ballor-Gauthier
Recording Secretary