

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
3111 Electric Avenue
Port Huron, Michigan 48060

GROUP MEETING: SCC Community Mental Health Board
SUBJECT: Regular Meeting
PLACE: St. Clair County Community Mental Health
3111 Electric Avenue, Port Huron
DATE: April 17, 2018
TIME: 6:00 p.m.
PRESIDING: Nancy Thomson, Vice Chairman

PRESENT: L. Ames, S. Armstrong, J. Bligh (arrived 6:05 pm), J. Jowett-Lee, M. Paulus, E. Rieves, M. Serafin, M. Smith, N. Thomson, S. White
CALL IN: No one
ABSENT: V. Lock, E. Priemer
ALSO PRESENT: Guest(s): M. Raaymakers; H. Wendt, IMPACT; R. Kiehler, IHC
Staff: D. Johnson, K. Farr, K. Gallagher, L. Gauthier

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Vice Chairman Thomson.

II. CITIZENS WISHING TO ADDRESS THE BOARD

Ms. Marty Raaymakers addressed the Board with regards to service provision/supports needed for her granddaughter. Vice Chairman Thomson directed Ms. Johnson to follow up with appropriate staff to see if something couldn't be done.

III. AGENDA CHANGES – None

IV. PRESENTATION OF PREVIOUS MEETING MINUTES

It was moved by Mr. Rieves, seconded by Ms. Bligh, to approve the minutes of the April 3, 2018 CMH Board Meeting, as presented. **MOTION CARRIED**

V. PRESENTATION OF MARCH RECEIPTS/DISBURSEMENTS & ELECTRONIC TRANSFERS

It was moved by Mr. Rieves, seconded by Ms. Jowett-Lee, to approve the March Receipts / Disbursements and Electronic Transfers, as presented. **MOTION CARRIED**

VI. PRESENTATION OF BILLS TO BE PAID

It was moved by Mr. Armstrong, seconded by Ms. Bligh, to approve the Bills to be Paid in the amount of \$5,978.149.38 as presented.

Discussion: Ms. Bligh stated that there was a check in the amount of \$40,000 she thought was for a car dealership. Ms. Farr stated that she didn't recall a check in that amount for a car dealership however there is one for PCE which is the monthly charge for maintenance of our OASIS software.

A new maintenance/work van was purchased (page 13) from Galeana's VanDyke Dodge in the amount of \$28,000. Ms. Farr stated that the cost to repair the vehicle (10 years old) exceeded the value of the vehicle and it didn't make good financial sense to that. She then explained the process used through the State called MiDeal pricing. Typically three bids are sought; however, for this particular vehicle we were not able to purchase locally.

MOTION CARRIED

VII. ITEMS FOR ACTION

A. Hope Network Behavioral Health Services – Harbor Point Lapeer & West Lake AFC Contract Amendment #5 – K. Farr

The purpose of this amendment is to adjust the contract rate for Hope Network Behavioral Health Services for two homes – one new placement at Harbor Point Lapeer and West Lake AFC home is being added to the contract.

It was moved by Mr. Armstrong, seconded by Ms. Serafin, to approve the Hope Network Behavioral Health Services Amendment #5, as presented. **MOTION CARRIED**

B. IMPACT Contract Amendment #3 – K. Farr

The purpose of this amendment is to revise the current contract with IMPACT for the period of October 1, 2106 through September 30, 2018 to include a new location for the provision of Supported Living Arrangements, specifically at the Westhaven location. This amendment is to be effective as of April 1st and will be for three individuals. The approximate annual cost is \$150,000 and the impact to our budget for this fiscal year will be about \$75,000.

It was moved by Ms. Jowett-Lee, seconded by Ms. Serafin, to approve the Contract Amendment #3 with IMPACT for the provision of Supported Living Arrangements, as presented. **MOTION CARRIED**

C. Autism Systems, LLC – Service Contract – K. Farr

D. Macomb Oakland Regional Center (MORC) – K. Farr

Ms. Farr stated that both of these providers responded to our Request for Providers for the expansion of our Autism Program for those individuals aged 7 to 21. We are looking for individuals to provide services in a home-based setting. Responses were received from 4 providers however only these 2 provided the appropriate paperwork.

It was moved by Mr. Rieves, seconded by Ms. Bligh, to approve the contracts with Autism Systems, LLC and Macomb Oakland Regional Center for the provision of Behavioral Health Treatment Services / Applied Behavior Analysis for the period of April 17, 2018 through September 30, 2019, as presented.

Discussion: Ms. Jowett-Lee questioned if two providers were really needed. Ms. Farr replied yes, we currently have a wait list at this program and have identified a need for additional services.

MOTION CARRIED

VIII. INFORMATIONAL ITEMS

A. Finance – K. Farr

1. February YTD Funding Bucket Report & Financials

February YTD Funding Bucket Report: Ms. Farr noted that the funding legend has been moved to the back of the report to allow more room for ease in reading.

Medicaid and Healthy Michigan are currently running a surplus; however, there are still outstanding expenditures that will be occurring throughout the year. As such, we do not anticipate having a significant surplus at fiscal year-end.

General Fund is running a surplus of just under \$70,000; this is after covering the redirects from the Children's Waiver. It was brought to our attention that there had been a significant rate change for the children's waiver fee screens so we modified our rates back to October 1st. For the SED Waiver we are operating slightly under the original budget due to services running low based on budgeting from last year.

Other: This section reports grants and other local revenue and expenditures.

Ms. Farr stated that as of February she does not have any fiscal concerns.

Financial Statement: Ms. Farr stated that our current assets are more than sufficient to cover our current liabilities. Our current net position is just over \$7 million; however, when you factor in the long term liabilities (pension, other post employment benefits), that is when we run into a reporting deficit of \$5.9 million.

In reviewing the Operating Budget and Actual Comparison Year-to-Date, Ms. Farr noted that we are running better than originally budgeted. Our revenues are greater than the original budget by \$267,064 (the original budget did not include the direct care worker increase); our expenses are running \$699,179 under budget mainly in the adult services area. There were some expenditures related to home-base and the Mobile Crisis Unit that were originally budgeted in the adult service area that were now split out between adult and children.

Mr. Rieves asked if we were fully funded in the County for our pension. Ms. Farr replied yes.

Ms. Bligh complimented Ms. Farr on the layout of the reports, she found them much easier to read; other Board members agreed.

2. FY 18 Revised Budget

Ms. Farr stated that this report requires Board approval. It details the Cost Settled Original Budget versus the Cost Settled Proposed Amended Budget for FY 18 in the areas of Revenues and Expenditures. We are anticipating an increase in revenues of \$921,166 the bulk of this is in Medicaid due to the Direct Care Worker increase, the rate restructuring with the residential system and a net reduction in Healthy Michigan of approximately \$400,000. The other increase was in Local funding due to the additional COFR (County of Financial Responsibility) that we anticipate coming in. The grant revenues have increased by \$100,849 which is due to the original HIP grant did not include a carryforward of about \$40,000 and then the new Children's Crisis Residential grant.

Expenditures have increased from \$54,750,752 to \$55,818,063 (\$1,067,311) the bulk is due to rate recalculations in residential services.

This new proposed budget has been presented to Region 10 and was accepted. Based on what we have submitted, the Region 10 is anticipating a \$1.1 million in savings to add to the 700,000. Mr. Carpenter, R10 CFO, is hoping by the end of FY 18 we will have a fully funded ISF account and the savings account will be back up to \$1.8 million.

In reviewing the Income Statement by Funding Source, Ms. Farr noted that there is an increase in Medicaid however in Healthy Michigan we are operating in a deficit of \$1,278,477 (we are truly overspending based on the eligibles in our county). As a Region, we are currently using Medicaid to supplement Healthy Michigan. This shows that the rates are not adequate based on the spending.

General Fund is showing a surplus of just under \$173,000. This plan was cut back in years past due to the funding level but with this surplus we are now looking at opening up a portion of services to this plan based on availability.

Ms. Farr stated that we are currently working with Milliman on a “true” actuarial method of allocating funds based on eligibles in the county (PEPM) and risk factors. They will run this model side-by-side with how we are currently allocating funds to see how close we are.

B. Program Operations Update – K. Gallagher

1. Group Home Options

Ms. Gallagher advised the Board that a home was found and then pulled from the market by the sellers, so we continue to look.

2. Vending Update

Our CIS (Community Integration Services) Program operates a vending services program for our building and other places within the County. This program serves individuals with developmental disabilities on the severe/challenging behavior side. Staff accompany these individuals to Sam’s Club to purchase items and then they refill the vending machines as a meaningful activity. We have been approached by St. Clair Parks & Rec to refill vending machines to three county park sites (2 in Fort Gratiot; 2 in Goodells; and 1 in Columbus). This will require us to purchase four (4) new machines and they have agreed to move these machines indoors during the winter.

C. Region 10 Update – S. Armstrong

1. Board Meeting Minutes (03/16/18)

These minutes are provided for information. Mr. Armstrong stated that he has nothing new to report as to the status of GHS. The next meeting is this Friday, April 18th.

D. Community Education / Public Relations / Training – D. Johnson

1. March Report

Overviewed was a comprehensive report of the Community Relations activities that took place during the month of March. It provides an overview of Paid and Unpaid Media coverage as well as upcoming activities.

Of particular significance were the three teen deaths (2 Port Huron/1 Marine City) and the unexpected death of an elementary school teacher all in the same week in the month of March. As horrific as it was, it brought to our attention the need for additional crisis team members and the need to reach out and utilize those that have already been trained. Ms. Jowett-Lee stated that Ms. Smith did an excellent job, but she suggested that counselors from other schools could have been brought in.

Ms. Johnson talked with Mr. Patrick Watson, Principal of West Bloomfield High School. They were the first school in the State of Michigan to implement this program called “Prepare You.” It is a 15 week curriculum designed to help kids in high school teaching them coping skills addressing social media, suicide, anxiety, etc. He said that this program is phenomenal; he can’t believe the culture change after the implementation of this program. The program is taught by the health teachers Ms. Johnson stated she has spoken to Jamie Cain and Kevin Miller about this Program; but hasn’t heard back from them yet.

The Run for Recovery will take place on Saturday, May 12. Volunteers are still needed. Currently we just have under 200 runners registered. More and more a people are waiting for the 10 day forecast before they register.

2. Police Cross Training

Last summer Undersheriff Tom Buckley asked if we were interested in sending two of our staff with two patrol deputies to a two-day train-the-trainer training in Bay City for cross training. We sent Amy Smith and Adrienne Luckenbacher. CMH staff did several ride-alongs and deputies visited each of the three CMH sites and shadowed CMH staff on visits to different state hospitals. To date approximately 200 officers have been trained and the Michigan State Police Lapeer Post requested CMH to present at its annual training. Basic training includes: access to services, brief overview of diagnosis signs and symptoms, suicide – warning signs, prevalence, when to petition, etc., how to utilize the Mobile Crisis Unit to mention a few of the training areas. Feedback received has been very positive of the training. Ms. Luckenbacher will be presenting this training at a meeting of the Police Chiefs in May.

3. Upcoming Trainings

Provided for information was a listing of upcoming trainings that Board members are welcomed to attend.

IX. COMMUNITY MENTAL HEALTH BOARD ASSOCIATION – D. Johnson

A. FridayFacts

Spring Conference is scheduled for April 30 – Pre Conference Institutes with full conference taking place May 1 & 2, 2018 in Novi. It was noted that no staff or Board members will be attending from St. Clair CMH due to our Annual Awards Recognition Meeting taking place on

May 2nd. Typically this conference is held the second/third week of May. Ms. Johnson stated that she may attend the Executive Board Meeting on Monday, April 30. Highlighted is the White House announcement of an initiative to combat the opioid Epidemic. Ms. Johnson stated that after the live panel discussion that appeared on EBW-TV she received an e-mail asking how services could be obtained for a family member currently incarcerated in the Oakland Jail and what could they. It is a female that is in jail and she isn't receiving services because she is a St. Clair County resident. She wants to get her into services when she is released. Ms. Johnson referred her to Access, they sent her the materials and Ms. Johnson received an e-mail thanking her and stating that this was the most help she had received.

X. DIRECTOR'S REPORT – D. Johnson

A. Union Negotiations

Contract negotiations began today with both Unions (current contract expires December 31, 2018). Ms. Johnson stated that since the majority of Board members are new, she is proposing having an educational training, possibly at the next Board meeting. Interest based bargaining with set times for negotiations is utilized. In this training Mr. Gonko, leading attorney for negotiations, will address the Board member role.

B. "In the Know" Newsletter – April Edition

This is our monthly newsletter that is distributed to staff and contract agencies. It contains information about the Run for Recovery, Hepatitis A Clinic that was held today, upcoming Autism workshops and much more.

C. Other

- Ms. Johnson stated that she attended the Mental Health Court Graduation today. In attendance was the Supreme Court Justice Curtis Wilder who endorses the Mental Health Court Program as well as the Drug Court Program. He put together an annual report that addressed the performance / outcome measures of the Mental Health Courts across the State. In his report it states that graduates from this program are two times less likely to commit a crime two years after graduating and they also found that upon completion that unemployment amongst the Mental Health Court graduates was cut in half and 100% of juvenile Mental Health Court graduates show improved education levels and 100% showed improved mental health and an improved overall quality of life.
- With regards to our search for group home locations, Ms. Johnson stated that staff also looked at the property we own on Allen Road in St. Clair Township; however, there wasn't enough footage for a split. As such we are still looking for a children's group home, replacement for Allen Road home and the new home we are purchasing from McLaren Port Huron Hospital. Ms. Johnson stated that she will sign the purchase agreement due to the amount; they are asking to reserve the right for the first opportunity to buy back the property should we decide to sell. The contract was reviewed by Mr. Gary Fletcher.

XI. BOARD FORUM

A. Advisory Council Meeting Minutes – 03/22/18

Provided for information.

XII. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD - None

XIII. ADJOURNMENT

It was moved by Mr. Rieves, seconded by Ms. Jowett-Lee, to adjourn. **MOTION CARRIED.** With no further business the meeting was adjourned at 7:05 pm.

Respectfully submitted,

Lori Ballor-Gauthier
Recording Secretary