

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
3111 Electric Avenue
Port Huron, Michigan 48060

GROUP MEETING: SCC Community Mental Health Board
SUBJECT: Regular Meeting
PLACE: St. Clair County Community Mental Health
3111 Electric Avenue, Port Huron
DATE: March 20, 2018
TIME: 6:00 p.m.
PRESIDING: Edwin J. Priemer, Chairman

PRESENT: L. Ames, S. Armstrong, J. Jowett-Lee, M. Paulus, E. Priemer, E. Rieves, S. White
CALL IN: No one
ABSENT: J. Bligh, V. Lock, M. Smith, M. Serafin, N. Thomson
ALSO PRESENT: Staff: D. Johnson, T. Pingitore, K. Farr, K. Gallagher, M. Measel-Morris, L. Gauthier

I. CALL TO ORDER

The meeting was called to order at 6:03 p.m. by Chairman Priemer.

II. CITIZENS WISHING TO ADDRESS THE BOARD - None

III. AGENDA CHANGES – None

IV. PRESENTATION OF PREVIOUS MEETING MINUTES

It was moved by Mr. Rieves, seconded by Ms. Jowett-Lee, to approve the minutes of the March 6, 2018 CMH Board Meeting, as presented. **MOTION CARRIED**

V. PRESENTATION OF FEBRUARY RECEIPTS/DISBURSEMENTS & ELECTRONIC TRANSFERS

It was moved by Mr. Armstrong, seconded by Ms. Jowett-Lee, to approve the February Receipts / Disbursements and Electronic Transfers, as presented. **MOTION CARRIED**

VI. PRESENTATION OF BILLS TO BE PAID

It was moved by Mr. Armstrong, seconded by Mr. Rieves, to approve the Bills to be Paid in the amount of \$1,009,141.57 as presented. **MOTION CARRIED**

VII. ITEMS FOR ACTION

- A. FY 18 Administrative Services Organization (ASO) & Software Agreements – E. Priemer
1. Lapeer CMH
 2. Sanilac CMH

This agreement outlines the services that St. Clair CMH will provide to Lapeer and Sanilac CMHs including after-hours coverage provided by Behavioral Health Responses (BHR), health information system data management support utilizing the Electronic Health Report (OASIS) and

shared software. This agreement is for the period of October 1, 2017 through September 30, 2018.

It was moved by Mr. Armstrong, seconded by Ms. Jowett-Lee, to approve the individual FY Administrative Services Organization (ASO) & Software Agreements between St. Clair CMH and Lapeer and Sanilac CMHs, as presented. **MOTION CARRIED**

B. **Community Enterprises – Community Supports Contract Amendment #3** – E. Priemer

The purpose of this amendment is to allow Community Enterprises to add a new location to expand its Community Living Support and Respite services outside their traditional hours providing services within the community and in the home from 7:00 am to 8:00 pm 7 days per week. Services will be provided as authorized and identified in the Individual Service Plan.

It was moved by Ms. Jowett-Lee, seconded by Ms. Ames, to approve Community Enterprises – Community Supports Contract Amendment #3, as presented. **MOTION CARRIED**

C. **Hope Network Behavioral Health – Harbor Point Lapeer Contract Amendment #4** – E. Priemer

The purpose of this contract amendment is to adjust the contract budget to allow another individual from Caro Regional Center to be placed in the home on March 15th.

It was moved by Mr. Armstrong, seconded by Mr. Paulus, to approve the Hope Network Behavioral Health – Harbor Point Lapeer Contract Amendment #4, as presented. **MOTION CARRIED**

D. **Havenwyck Hospital Contract Renewal** – E. Priemer

Inpatient Psychiatric Services contract renewal language was added to the contract based on MDHHS required changes with hospitals now being expected to complete online enrollment and disenrollment using CHAMPS. This new process will assist patients with their Medicaid application electronically while in the hospital. The hospital discharge information provided to SCCCMHA was enhanced to provide discharge information in a timelier manner. A rate increase was also included to match the Region 10 established rate with Havenwyck Hospital which went from \$550.00 to \$655.00.

It was moved by Mr. Armstrong, seconded by Mr. Paulus, to approve the contract renewal agreement with Havenwyck Hospital for the period of March 20, 2018 through September 30, 2019, as presented. **MOTION CARRIED**

E. **Turning Leaf Residential Rehabilitation Services, Inc.** – E. Priemer

This is a new contract with Turning Leaf as they will be accepting a new individual from Caro Regional Center.

It was moved by Mr. Rieves, seconded by Ms. Ames, to approve the contract with Turning Leaf Residential Rehabilitation Services, Inc., for the period of April 2, 2018 through April 1, 2019, as presented. **MOTION CARRIED**

F. **BCA Stonecrest Center** – E. Priemer

Inpatient Psychiatric Services contract renewal language was added to the contract based on MDHHS required changes with hospitals now being expected to complete online enrollment and

disenrollment using CHAMPS. This new process will assist patients with their Medicaid application electronically while in the hospital. The hospital discharge information provided to SCCCMHA was enhanced to provide discharge information in a timelier manner. A rate increase from \$550 to \$600 will start on March 20, 2018 thru December 31, 2018 and increase to \$630 starting January 1, 2019.

It was moved by Mr. Armstrong, seconded by Ms. Ames, to approve the contract with BCA Stonecrest Center effective March 20, 2018 through December 31, 2019, as presented. **MOTION CARRIED**

G. Board Statement on Addressing Behavior Concerns Involving Individuals Receiving CMH Services – E. Priemer

This Board Statement was reviewed by Ms. Pingitore at the March 6, 2018 Board meeting. The purpose of this document is to define the Agency's protocol on responding to individuals with challenging behaviors.

It was moved by Mr. Rieves, seconded by Mr. Armstrong, to adopt the Board Statement on Addressing Behavior Concerns Involving Individuals Receiving CMH Services, as presented. **MOTION CARRIED**

H. 2018 CMH Board Meeting Calendar – E. Priemer

Discussed at the March 6, 2018 Board meeting was moving to one (1) Board meeting per month, to be held on the first Tuesday of the month, commencing with the June 5, 2018 Board meeting. Provided to the Board was a revised meeting calendar reflecting these changes. Board action is required.

It was moved by Ms. Jowett-Lee, seconded by Ms. Ames, to adopt the revised 2018 CMH Board Meeting calendar, as presented. **MOTION CARRIED**

VIII. INFORMATIONAL ITEMS

A. Recipient Rights Advisory Council Report – T. Delor

Provided by Ms. Delor was an overview of the Recipient Rights Advisory Council meeting held on March 13, 2018.

Complaint Data Aggregate Report: This report covered activity from the December 1, 2017 through February 28, 2018. During this period 21 complaints were received consisting of 29 allegations; of this 11 allegations were substantiated. In addition, 13 previously pending complaints were completed which consisted of 17 allegations.

Annual Monitoring Form: This is a new data tracking mechanism for the Department. The information must be provided to the Department by January 30th of each year and consists of information from the previous fiscal year. The information provided is used as part of our MDHHS-ORR Triennial Assessment which will be conducted June 12-14, 2018. Once we are made aware of the entrance/exit times Board members will be made aware if they should choose to attend.

Member Reappointment: Letters were sent to each member of the Recipient Rights Advisory Council requesting their interest in continuing to serve on the RRAC. All committee members expressed interest in serving another term (April 1, 2018 through March 31, 2019).

2018 Goal Review: Progress continues to each of the three (3) goals.

Rights Champion Awards Program: The RRAC Committee submitted three (3) recommendations each for the “2017 Rights Champion of the Year” and the “2017 Rights Champion Team of the Year Award.” Recipients of these awards were chosen from the 2017 Award Recipients. The 2017 Rights Champion Award recipients are: Individual – Lori Ames / Team – Life Skills Centers: Bright Futures. The award recipients will be honored at this year’s Annual Awards Recognition Event to be held May 1st.

The next Recipient Rights Advisory Committee Meeting will be held June 12, 2018.

B. CARF Required Statements – M. Measel-Morris

These work plans are a requirement of CARF for accreditation purposes and require an annual review by the Board. These are written statements that detail our basic standing on: Legal Requirements and By-Laws; Risk Management; Accessibility; Rights of Persons Served; Technology; Human Resources Management; Cultural Competency/Diversity; Health and Safety; Financial Planning and Management and Marketing Code of Ethics. There are no recommended changes. These will be brought back to the Board for action at its next meeting.

C. Agency Mission/Vision/Values & Code of Ethics – T. Pingitore

Each year our Agency Mission/Vision/Values and Code of Ethics undergo a review as part of our CARF requirement. There are no suggested changes this year to any of these documents. They will be brought back to the Board for action at its next meeting.

D. St. Clair Operations Update – K. Gallagher

1. Home and Community Based Waiver (HCBS) Update

Ms. Gallagher was pleased to announce that after three attempts approval was received from the Region on the Corrective Action Plans for Community Integrated Services (CIS) Program and Community Enterprises with regards to compliance with the new HCBS Standards. A site review will be conducted within the next 90 days. They will now move on to residential services. We have a Committee together to assist providers in reaching compliance within the timeframe.

2. Trauma Informed Care Update

Training continues with all staff with regards to Trauma Informed Care. Completed today were Children’s Services staff and next is CIS. Training will be conducted on a cyclical basis. Ms. Hillary Richards is also training staff on writing goals with regards to Trauma Informed Care.

An environmental survey was conducted with staff and people we serve. Per that survey a lot of changes with regards to safety in the building are in process or completed. Some of the changes include panic buttons and buttons that go directly to 911, an exit door in case management was installed and another door was installed by the prescribers, and signage. These changes have been well received by staff.

3. PATH Grant

The Projects for Assistance in Transition from Homelessness (PATH) Grant is aimed at adults with mental illness. We have had this grant for several years. However, this year the State is changing how this grant is run. Funding is being split amongst a “Prosperity Region” which is different than Region 10. There are seven counties in our “prosperity” region. For us we anticipate receiving \$10,000 (we previously had \$54,000) with a lot more requirements. One of these requirements is that 90% of the people we see be outreach which means they can’t currently be open with CMH. Currently we are doing the opposite – 90% of those we seen under this grant are homeless and considered inreach (people already open with CMH). You must meet this criteria in order to get the money for the grant. As such, it is our recommendation to not move forward with this grant. We would, however, continue the efforts to outreach to the homeless without the grant. Ms. Jowett-Lee stated that if we continue to reach out to the homeless and track the data she has no problems in discontinuing this grant.

4. Clarification from the State

Ms. Gallagher reported that she did receive late this afternoon an e-mail from the State with regards meeting Home and Community Based requirements if two group homes could exist side-by-side or if we had the same provider. He stated that to their knowledge it did not exclude us. It may come under heighten scrutiny at some point but then the provider would need to provide how people are not being affected by it.

E. Support Services – M. Measel-Morris

1. Utilization Management Program Annual Plan

The Utilization Management Program Annual Plan has undergone review and has been revised. This was done as part of our CARF Plan of Correction from last year and it is also a good business practice. Changes have occurred in the areas of: clinical case record review, our review of code usage and trends within those codes, risk events and analysis and also ensures that we are following the standards of healthcare requirements. The goals have been approved and are part of the Quality Improvement Committee which reviews the goals on a quarterly basis.

F. Region 10 Update – E. Priemer

Chairman Priemer stated that the Region 10 Board met on Friday. He publicly wanted to acknowledge Mr. Armstrong for making the Region 10 Board aware of St. Clair’s viewpoint on Genesee Health System (GHS) submitting an RFP to become a Section 298 Pilot Project all while representing themselves as Region 10 Board members voting on decisions that effected Region 10. Mr. Armstrong stated that this is disconcerting because we were given no prior notice and had we not read the memo, we still would not have known. By becoming a pilot project, GHS can no longer be part of Region 10. He felt that they negated their responsibilities as a Region 10 Board member by not making other Board members aware of their intent to submit an RFP.

Mr. Armstrong requested that we approach the other two CMHs (Lapeer and Sanilac) as to their interest in opposing GHS becoming a pilot project with the State. Ms. Johnson stated that she will follow up as to what we can do to advocate against this.

Ms. Farr stated that the Region CFO’s met this afternoon. She noted that there were already several issues that are being monitored with regards to the budget, one of them being Healthy

Michigan. Mr. Carpenter stated that he did not know what the financial impact will be to the Region or to each individual CMH should GHS become pilot; however, it will be a standing item on the CFO agenda.

Ms. Johnson stated that this is not final yet according to MDHHS “Recommendation of Award” release statement. She read an excerpt from the document that stated “Once this award is made, the Department will work will work with the selected CMHs and MHPs within the Region to finalize the structure of the pilot. The final structure of the pilot may differ than what was described in the RFI. Successful implementation of the pilot regions will require deficiencies noted.”

G. Community Education/Public Relations/Training – D. Johnson

A comprehensive report was provided on activities that took place during the month of February. Our “Wellness Wednesdays” are going very well. We have healthy free food as give-a-way items. Training continue with law enforcement. Upcoming activities include:

March 22 - Empty Bowls at St. Stephens

April 26 – Autism expert, Alyson Beytien. will be here speaking on Autism with a community presentation, free of charge, from 6-8 pm here at CMH.

May 1 – Annual Awards Recognition / Times Herald article announcing contest results. New this year was the bookmark contest for elementary students. One bookmark was chosen for each grade and copies will be printed and provided to the schools.

May 12 – Run for Recovery, volunteers are needed.

Provided to the Board was an updated list of trainings taking place here at CMH. Board members are invited to participate if interested.

H. Community Mental Health Association – D. Johnson

1. FridayFacts

Provided was the FridayFacts of March 16, 2018. Ms. Johnson stated that she had hoped there would be more on the Section 298 pilots, but there is not.

IX. DIRECTOR’S REPORT – D. Johnson

A. Section 298 Update

Addressed earlier in the agenda.

B. Other:

Child Licensing Rules - Specifically the child restraint and seclusion rule need to change. Mr. Bolton and Mr. Sheehan, Executive Director of CMHA, met with Dr. Canfield who is Chair of the MDHHS Budget Committee, Representative Vaupel, Chair of the House Health Policy Committee, regarding the Hawthorn Center and the difficulty of child placement in the community because of the current licensing rules. Discussed were the changes that were needed and the fast tracking of the bill. They still need to meet with LARA (licensing).

Children’s Crisis Home: The Deercreek Home Association (Clyde Township) met with regards to our proposal to purchase a home with intent to use as our children’s crisis home. They denied our

request. We had their Home Association By-Laws reviewed and they can legally deny our request.

Executive Oversight Committee Opioid & Other Substance Use in the Community: Committee has been formed. Ms. Johnson will serve on this Committee with Region 10 Executive Director, Mr. Johnson serving as Chairman along with other representatives in the community. The first meeting of the Committee will be Monday, March 26th. That night at 6:30 pm a live broadcast to talk about the opioid epidemic in the community and what is being done to address it in the community will be conducted by EBW-TV. Questions can be called in, text or e-mailed in. The panel will consist of Sheriff Donnellon, Dr. Mercatante, Health Department, Ms. Johnson will talk about CMH to clarify who we are mandated to serve, funding, and how to get services during the first half of the show. Mr. Johnson will speak to Region 10 perspective in the second half of the show.

Ms. Johnson stated that this Oversight Committee originated out of a meeting called by Mr. Tom Seppo of Operation Transformation who he believed was the key stakeholders for this issue. It was out of this meeting that those in attendance agreed that an Executive Oversight Committee should be formed. All were in agreement that this is a community issue that needs to be addressed. There was also a recent Facebook Live broadcast that was brought to Ms. Johnson's attention that referenced not enough was being done about this issue.

State of the County Address will be held on Friday, March 23rd at Alexander's in Marysville beginning at 11 am. If any Board member is interested in attending please let us know this evening.

Two Teen Suicides have occurred this past week at Port Huron High School and a Marysville elementary school teacher died unexpectedly. Ms. Johnson acknowledged the work of Ms. Amy Smith in debriefings that were conducted along with Mr. McCartan and Ms. Volpe. Ms. Jowett-Lee stated that she has worked hand-in-hand with both Ms. Smith and Mr. McCartan and acknowledged the great work they do. Port Huron Area School District will be hosting a Parent Meeting on Thursday night.

Ms. Johnson talked with Mr. Patrick Watson, Principal of West Bloomfield High School. They were the first school in the State of Michigan to implement this program called "Prepare You." It is a 15 week curriculum designed to help kids in high school teaching them coping skills addressing social media, suicide, anxiety, etc. He said that this program is phenomenal; he can't believe the culture change after the implementation of this program. The program is taught by the health teachers Ms. Johnson has call into Mr. Kevin Miller, Superintendent at RESA. Mr. Watson stated that he would be willing to present this program to a Superintendent's meeting.

X. BOARD FORUM

A. Nominating Committee Report – S. White

Presented by Ms. White was the proposed 2018 Slate of Officers:

Chairman:	Edwin Priemer
Vice Chairman:	Nancy Thomson
Treasurer/Secretary:	Julie Jowett-Lee

All of these individuals have expressed an interest to serve as an officer for the coming year.

Chairman Priemer stated that the formal Election of Officers will take place at the April 3, 2018 Board meeting at which time nominations will be accepted from the floor as well.

B. Board Committee Appointments

Chairman Priemer stated that since there are several members absent this evening. He will delay asking for volunteers/making appointments to serve on these Committees until the next meeting.

C. Advisory Council Meeting Minutes (02/22/18)

These minutes are presented for your information.

XI. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD

- Chairman Priemer stated that he felt the Briefing Notes provide a brief update on the topics that appear on the agenda to be helpful. They provide a brief summary and a recommendation for Action Items. One of his assumptions is that with the information being sent out everyone has an opportunity to read it; with the information being sent out and staff recommendations/notes, he felt that should be enough information to make decisions without having formal presentations by staff unless there were specific questions. This evening's meeting was a pilot and is his recommendation for future meetings. Ms. Jowett-Lee stated that she liked having staff present.
- Mr. Rieves advised the Board that he may relinquish his seat on the Board in the near future.

XII. ADJOURNMENT

It was moved by Mr. Armstrong, seconded by Mr. Rieves, to adjourn. **MOTION CARRIED.** With no further business the meeting was adjourned at 7:20 pm.

Respectfully submitted,

Lori Ballor-Gauthier
Recording Secretary