

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
3111 Electric Avenue
Port Huron, Michigan 48060

GROUP MEETING: SCC Community Mental Health Board
SUBJECT: Regular Session
PLACE: St. Clair County Community Mental Health
3111 Electric Avenue, Port Huron
DATE: January 21, 2020
TIME: 6:00 p.m.
PRESIDING: Nancy Thomson, Chairman

PRESENT: S. Armstrong (left at 7:02pm), A. Essian, J. Jowett-Lee, M. Paulus,
E. Priemer, K. Schieweck (left at 6:40pm), N. Thomson, S. White (left at 6:50pm)
CALL IN: M. Partipilo
ABSENT: L. Ames, J. Bligh (work related), E. Rieves
ALSO PRESENT: Guest(s): R. Kiehler, IHDC
Staff: D. Johnson, K. Farr, K. Gallagher, L. Gauthier, T. Goyette, M. Measel-Morris, T.
Pingitore

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Chairman Thomson.

II. CITIZENS WISHING TO ADDRESS THE BOARD - None

III. AGENDA CHANGES

It was moved by Mr. Priemer, seconded by Mr. Essian that item XI. A. be moved to item VII. E.
MOTION CARRIED

IV. PRESENTATION OF PREVIOUS MEETING MINUTES

It was moved by Mr. Priemer seconded by Mr. Essian, to approve the minutes of the December 3,
2019 regular meeting of the CMH Board, as presented. **MOTION CARRIED**

V. PRESENTATION OF NOVEMBER RECEIPTS/DISBURSEMENTS & ELECTRONIC TRANSFERS

It was moved by Mr. Essian, seconded by Mr. Priemer, to approve the November
Receipts/Disbursements and Electronic Transfers, as presented. **MOTION CARRIED**

VI. PRESENTATION OF BILLS TO BE PAID

It was moved by Mr. Priemer, seconded by Ms. Jowett-Lee, to approve the Bills to be Paid in the amount of \$5,493,301.31, as presented. **MOTION CARRIED**

VII. ITEMS FOR ACTION

A. Flatrock Manors, Inc. Contract – M. Measel-Morris

Ms. Michelle Measel Morris presented a new contract with Flatrock Manors, Inc. Flatrock Manors are specialized homes for individuals who have a diagnosis of severe mental illness. This contract is for two individuals currently residing in separate homes who have a severe mental illness and are in need of this type of placement. It was moved by Mr. Essian, seconded by Ms. Jowett Lee, to approve the Flatrock Manors, Inc. contract as presented. **MOTION CARRIED**

B. Moriah Inc. Contract – M. Measel-Morris

Ms. Michelle Measel Morris presented a new contract with Moriah, Inc. This placement is for one individual who requires one on one care due to severe aggressive behaviors.

It was moved by Ms. Jowett-Lee, seconded by Mr. Essian, to approve the Moriah, Inc. Contract as presented. **MOTION CARRIED**

C. 24th Street Vacant Land Purchase / SCC Brownfield Redevelopment Authority – D. Johnson

Ms. Johnson announced that an agreeable purchase agreement for the land adjacent to the Children's Services building has been reached. The purchase price of the property is \$90,000.00. Purchasing the land will allow for adequate parking for the new Children's Services staff and individuals receiving services as well as allow for future building of outdoor activities for the children that utilize services at that building. Mr. Armstrong pointed out that adding this parcel of property will increase the value of the site as a whole. Mr. Priemer questioned if the property had been appraised and Ms. Farr responded that the property will be appraised as part of the loan.

A letter to Geoff Donaldson at the Planning Commission was reviewed. We are requesting the Brownsfield authority to pay for the environmental testing on the property. Their next board meeting is scheduled for January 28, 2020 and it is expected that approval of funding for the testing will take place at that time.

It was stated that Board approval is not required for purchases that are under \$100,000.00; however, Ms. Johnson requested the board review and approve the purchase agreement contingent upon results of the environmental survey if the board is in support of the purchase. It was moved by Mr. Armstrong to approve the purchase of the 24th Street property contingent upon the results of the environmental survey, seconded by Mr. Essian. **MOTION CARRIED**

D. CMH Board Meeting (February 11, 2020) Change in Location – D. Johnson

It was requested by Ms. Johnson that the location of the February 11, 2020 meeting be moved to the Children's Services building to give board members an opportunity to tour the new building.

It was moved by Mr. Priemer, seconded by Mr. Essian, to approve moving the location of the February 11, 2020 meeting to the new Children's Services Building located at 2415 24th Street Port Huron, MI 48060. **MOTION CARRIED**

E.. Unfinished Business – N. Thomson

Ms. Thomson stated that it was recently brought to her attention that under Robert's Rules of Order voting on an appeal is allowed to occur in closed session as took place at the November 5, 2019 board meeting; however, under the Open Meetings Act the actual vote must occur during an open session. As such members that were present for the closed session of the November 5, 2019 meeting will participate in a roll call vote at today's open session. Only members that were present at the November 5, 2019 closed session meeting are eligible to vote.

It was moved by Mr. Priemer, seconded by Mr. Essian to deny both appeals which were reviewed and discussed in the closed session of the November 5, 2019 board meeting. A roll-call vote took place with the result being Ayes – 7 (Mr. Essian, Ms. Jowett-Lee, Ms. Partipilo, Mr. Paulus, Mr. Priemer, Ms. Thomson, and Ms. White) Nays – 0. **MOTION CARRIED**

It was moved by Mr. Essian, seconded by Ms. Jowett-Lee to uphold the recommendations of the personnel committee made on October 1, 2019 and reviewed in the closed session of the board meeting on November 5, 2019. A roll-call vote took place with the result being Ayes – 7 (Mr. Essian, Ms. Jowett-Lee, Ms. Partipilo, Mr. Paulus, Mr. Priemer, Ms. Thomson, and Ms. White) Nays – 0. **MOTION CARRIED**

VII. INFORMATIONAL ITEMS

A. November Funding Bucket Report and Financial Statement

Presented by Ms. Farr was the November Funding Bucket Report. She reported that:

- Year-To-Date Expenditures are running approximately \$201,000 under the Original Budget.
- Payroll costs are running approximately \$64,000 under the Original Budget.
- Contractual costs are running approximately \$20,000 over the Original Budget, mainly in the Physicians department.
- Non-OASIS Contracted Services are \$14,000 under the Original Budget.
- Residential and Supported Housing running approximately \$179,000 under the Original Budget.
- Self Determination costs are running approximately \$56,000 over the Original Budget.
- Contract Agencies are running approximately \$44,000 under the Original Budget.
- Hospitals are running approximately \$164,000 over the Original Budget.
- Technology, Software, Network expenditures and building related expenditures are collectively running approximately \$140,000 under the Original Budget.

Region 10 PIHP Contract Funding

- > YTD Medicaid Expenditures are running approximately \$301,000 under the Original Budget, with a YTD Surplus of approximately \$372,000.
 - > YTD HMP Expenditures are running approximately \$212,000 over the Original Budget, with a YTD Deficit of approximately \$306,000.
- The Total YTD Net Surplus due to Region 10 PIHP Funding is approximately \$66,000.

St. Clair CMH GF Contract Funding

- > YTD GF Expenditures are running approximately \$900 over the Original Budget with a YTD deficit of approximately \$3,500 covered by CCBHC.

- > YTD COFR Expenditures are running approximately \$36,000 under the Original Budget. Deficit spending of approximately \$38,000 covered by Medicaid. The Total YTD Net Surplus/(Deficit) for St Clair CMH GF Contract Funding is \$0.

St. Clair CMH Other Funding

- > YTD Expenditures for Earned Contracts are running approximately \$12,800 over the Original Budget, with no YTD deficit.
- > YTD Local / Other Expenditures are running approximately \$23,000 under the Original Budget, with a YTD Surplus of approximately \$48,000.
- > YTD CCBHC Expenditures are running approximately \$44,000 under the Original Budget. Redirected GF deficit of \$3,500 is being covered by CCBHC funding.
- > YTD SUD Expenditures are running approximately \$23,000 under the Original Budget, with no YTD deficit.

Mr. Priemer questioned the high hospital costs. There was discussion about the cost of Harbor Oaks hospital compared to McLaren Port Huron Hospital. It was noted that Harbor Oaks Hospital offers services including a specialty unit not offered by McLaren Port Huron Hospital. Ms. Farr stated that historically hospital costs have tended to run higher at the beginning of the year.

B. Program Operations – K. Gallagher/D. Johnson

1. New Oakland Family Centers

Ms. Gallagher reported that New Oakland Family Centers a new provider that we contracted with starting in October 2019 started taking referrals for children and adults as of today. New Oakland Family Center is new to the area and providing Outpatient Services.

2. Expansion of the Mobile Crisis Unit

Part of the CCBHC Grant requirements requires us to perform crisis intakes within an hour of someone walking into the building. Ms. Gallagher spoke to the new branches of the Mobile Crisis unit. With utilization of CCBHC funds a Mobile Crisis Unit Team is now located in Marine City and one will be forming in Capac in the near future to better accommodate crisis intakes.

3. Employee / Team of the Month: October

Ms. Gallagher reported Employee & Team of the Month: October

Employee of the Month for October was Ms. Dawn Shell. Ms. Shell consistently demonstrates remarkable dedication and determination. She is also an amazingly flexible team member. Despite inevitable interruptions in her workday to address issues requiring immediate attention, Dawn's organizational and multitasking skills allow her to continue to work on multiple projects with no loss of productivity or effectiveness.

Team of the Month for August was Central Intake Unit and Fipa Techs. The professionalism and compassion of members of our Central Intake Unit, FIPA Techs, Ms. Leslie and Ms. Schneider was amply demonstrated recently when CIU had fifteen walk-ins on the same day and all fifteen appointments were covered. Despite this being a large number of individuals to

assist through the intake process in a single day, team members pulled together and in a calm, creative, and collaborative manner ensured that each individual received an exceptional level of care and service.

C. Administrative Services:

1. Michigan Counties Workers' Compensation Fund

Ms. Pingitore reported that the agency received a 2018 dividend check in the amount of \$19,026.00 in the beginning of January. This payment represents the agency's portion of the approved dividend by the Self-Insured Programs Division of the State of Michigan's Workers' Compensation Agency.

D. Contract Management

1. Policies Out for Review

Ms. Measel Morris presented that there are two CMH Board policies currently going through the two week review process and one new CMH Board policy being presented. They are: Advisory Council Membership – update references; Corporate Compliance Complaint Investigation Reporting Process – minor grammatical changes throughout, update definitions, remove items number 8 and 15 under Investigation Process and minor word changes throughout. The new policy presented is: Uniform Grant Guidance – This is a new policy that was required by last year's Financial Statement Audit. The content was based on the policy and procedure manual of Saginaw County Community Health Authority. Ms. Cathy Grattan drafted the policy and it was reviewed and revised by Ms. Karen Farr and Mr. Paul Bailey.

E. Region 10 PIHP Update:

1. Board Meeting Minutes (11/15/2019 & 12/20/2019)

Mr. Priemer stated that the Region 10 Board Meeting Minutes presented properly reflect the November 15, 2019 and the December 20, 2019 meetings. Mr. Priemer stated that SCCCMHA may see several contract amendments in the near future with the Medicaid contract due to amendments received by Region 10. He also noted that there had been billing issues with HAB Support waiver that should be ironed out by February according to the State. The Lakeshore Regional Entity was mentioned during the Region 10 board meeting. Mr. Priemer stated that the State is trying to work collegially with the entity and not currently looking at full privatization.

F. MDHHS System Redesign Proposal

1. Correspondence from Robert Gordon, MDHHS Director

Ms. Gallagher and Ms. Johnson presented on the MDHHS System Redesign Proposal. Ms. Gallagher recently attended an open forum regarding the proposal in Detroit on January 8, 2020. Ms. Gallagher stated that the current goal of the new proposal seems to be to eliminate the PIHPs and change to a Specialty Integration Plan (SIP) model. They would want three to five SIPs in the state opposed to the ten regions that we have now and would

manage both physical and behavioral health needs. There are several proposed plans outlined in the letter presented, however the tone seems to be leaning heavily toward one casemanager or “care coordinator” for all services and could eliminate a lot of the services that we currently offer and are needed in the Mental Health Community. Ms. Johnson stated that the Board Association is not taking a formal position yet. They feel strongly that we need to continue to negotiate this proposed plan to avoid full privatization or a carve in model. We would like to request that there would be public SIP option which would include one SIP per region. Several forums are upcoming that anyone can participate in. We are hosting a virtual forum on February 6, 2020 that all are welcome to attend.

2. Michigan’s Public Behavioral Health System: A New Approach

Included for the boards review is a power point related to the proposed system redesign.

IX. DIRECTOR’S REPORT – D. Johnson

A. Community Education / Public Relations Report & Upcoming Trainings

Ms. Johnson presented on upcoming Community Education / Events and upcoming trainings. SCCCMHA is coordinating with several other organizations to develop the first ever Blue Water Run Series. The St. Clair County Community Mental Health Run for Recovery is the second run in a six race series. The first run in the series is with the YMCA in March. Participants in the series will receive a commemorative jacket. We are looking for three premier sponsors for the series which will appear on the border of all finish line photos and appear on the back of the commemorative jacket. The cost for being a premier sponsor is \$3,500.00. The SCCCMHA Run for Recovery is taking place on May 9, 2020.

B. Community Mental Health Association Business:

1. Weekly Update

The CMHA Weekly Update was made available for board member review.

The spring conference is going to be in early June at the Grand Traverse resort.

C. “In the Know” News Letter – January Edition

Ms. Johnson highlighted that Ms. Amy Smith had recently been honored by the Community Services Coordinating Body. Ms. Smith was named the recipient of the 2019 CSCB Collaboration Award. Ms. Smith’s contributions towards creating a collaborative and cooperative environment were essential in ensuring the CSCB’s ongoing success in helping Blue Water area residents experience better and more meaningful lives. Ms. Smith is currently a Assistant Division Director at the Capac location.

X. BOARD FORUM

A. Advisory Council Meeting Minutes (12/18/19)

Provided for information were the December 18, 2019 Advisory Council Meeting minutes.

Ms. Thomson noted that the YMCA will be opening up classes at SCCCMHA twice a week that will be open to individuals receiving services and employees of St. Clair County Community Mental Health. This opportunity is being supported by CCBHC funding.

B. Annual Awards Recognition:

1. Committee Appointments / Annual Committee Meeting Date

It was decided the Annual Committee Meeting Date will be February 11, 2020 at 5:15 pm prior to the board meeting. Members of the Annual Meeting Committee include: Ms. Jowett-Lee, Mr. Rieves, and Ms. Partipillo. Ms. Partipillo stated that she cannot be present that date but would like to receive materials beforehand to provide feedback. The annual meeting will take place May 29, 2020.

2. Writing Contest Judges

Writing contest judges are needed for the creative arts contests. Ms. Partipillo volunteered to be a judge for this as well as her sister Ms. Susan O'Brien. It was requested that all materials for review be sent out prior to the February 11, 2020 meeting.

C. Board Member Attendance

Board Member Attendance was reviewed. Ms. Thomson stated that policy states after two missed meetings in a row without an excused absence board action can be taken.

D. Terms of Office

Ms. Thompson notified the board that herself, Mr. Paulus, Mr. Schieweck, and Ms. Jowett-Lee have terms that will be expiring March 31, 2020. All mentioned members should receive a renewal letter from the County Commissioner in February that they will need to complete and return. Any member who is due to expire who has not received a letter by mid-February please contact Ms. Goyette. Board members with terms expiring were asked to let Ms. Goyette know of their intent to continue.

E. Contact Information

Updated Board Member contact information sheets were provided to all board members.

XI. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD

A. CCBHC Update

Ms. Johnson provided a CCBHC update. We have been doing a great job in hiring new staff and implementing new services required by the CCBHC. Currently with the timing of the next grant application we are being told that we may not be eligible to apply for the next round of funding due to overlap of the federal funds. As we were brought on later than the eight initial sites, our funding goes through the end of December while other sites funding ends at the end of September. Ms. Johnson has a call into the National Council to discuss. Advocacy efforts may need to be made. Looking into terminating our funds in September to be eligible for the next

round of funding may also be an option. The funds will be required to continue straight through as is the goals of the funding.

B. Strategic Planning

The Management Team recently met with TBD Solutions to work on strategic plan development. An overview of progress thus far was provided to the board.

C. Jail Concerns

There is current concern with individuals who receive CMH services who are incarcerated. Currently the Jail contracts with Corizan to care for individuals with Mental Health needs. Corizan does not administer injectable medications due to the cost. It appears that some individuals who are incarcerated are going without proper medication as they refuse to take oral medications. Ms. Johnson and Dr. Saeed recently composed a letter to express these concerns.

*Note: Ms. Johnson did receive notification that they did administer injectable medication to the person that the email was sent regarding.

D. Western Area

Ms. Jowett-Lee stated that there is a need for a St. Clair County Community Mental Health presence in the Western Area Schools. Ms. Johnson had a recent meeting with members of the Yale School District about the process of implementing several programs (Trauma Informed Yoga, Beautiful Me, etc.) that can help support their students in that school system.

E. Foster Parenting

Mr. Essian attended a recent meeting where foster care in St. Clair County was brought up. There was a discussion about the foster care process and services offered in the area for children who are part of the foster care system. There is a huge need for more foster care parents.

XII. ADJOURNMENT

It was moved by Mr. Essian, seconded by Ms. Jowett-Lee, to adjourn. **MOTION CARRIED.** With no further business to discuss the meeting was adjourned at 7:25 pm.

Respectfully submitted,



Tracy Goyette
Recording Secretary